



1.1.1 (b)
Commerce

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK
Home Science Mahila Mahavidyalaya
Nashik - 422005.

INDIVIDUAL TIMETABLE for the Year 2022-2023

Name: Ms. Geetanjali Gitay

Designation: Assistant Professor

SN.	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00-8.48	--	--	SYBCom	SYBCom	FYBCom	FYBCom
2	8.48-9.36	--	--	--	--	FYBCom	FYBCom
3	9.36-10.24	FY BSc	FY BSc	FY BSc	FY BSc	TYBCom	TYBCom
	10.24-10.54	RECESS					
4	10.54-11.42	SYBCom.	SYBCom	TYBCom	TYBCom	--	--
5	11.42-12.30	SYBCom. P	--	FY BHSc. P	--	TYBCom .P	FYBCom P

Sr. No.	Name of the Subject Taught	Class	Lecture	Tutorials	Practical	Total Work Load
1.	C.C. English	FY BHSc	04	-	01	05
2.	C.C. English	FY Bcom	04	-	01	05
3.	C.C. English	SY Bcom	04	-	01	05
4.	C.C. English	TY Bcom	04	-	01	05
	Total		16		04	20

9/9/23
Sign.
Teacher

Sign.
Head of Dept.



Principal
SMRK-ARTS, FINE ARTS, BK-COMMERCE AND AK-HOME SCIENCE MAHILA MAHAVIDYALAYA
Nashik-422 005.

Sign.
Vice Principal

Sign.
Principal

PRINCIPAL
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



SMRK-BK-AK/QM/04
Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik – 5.
Individual Time Table for the Academic Year 2022-23 (Term II)

Name of Staff : Ms. Pradnya B. Abhyankar. Department: Textile Science and Apparel Design

Time	Mon	Tue	Wed	Thu	Fri	Sat
8.00 to 8.48 am	Wet Processing (Pr)	-	-	Wet Processing (Pr)	TSAD(B-II) Pr	TSAD(B-II) Pr
8.48 to 9.36 am	Wet Processing (Pr)	-	-	Wet Processing (Pr)	TSAD(B-II) Pr	TSAD(B-II) Pr
9.36 to 10.24 am	Wet Processing (Pr)	FAMM(Th)	-	Wet Processing (Pr)	Wet Processing (Th)	FAMM(Th)
10.24 to 10.54 am	R	E	C	E	S	S
10.54 to 11.42 am	Wet Processing (Th)	Traditional Tex. (Pr)	FAMM(Th)	FAMM(Th)	TSAD(B-I) Pr	TSAD(B-I) Pr
11.42 to 12.30 pm	Prof. APP. TSAD(Pr)	Traditional Tex. (Pr)	Wet Processing (Pr)	-	TSAD(B-I) Pr	TSAD(B-I) Pr
12.30 to 1.30 pm	Prof. APP. TSAD(Pr)	-	Wet Processing (Pr)	-	-	-




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Name of the Subject	Class	Lecture	Tutorial	Practical	Total Work Load
Textile Science and Apparel Design (Batch I + II)	F.Y.B.Sc.	-	-	8	8
Traditional Textiles and Embroideries of India	S.Y.B.Sc.	-	-	2	2
Fundamentals of Apparel Merchandising and Marketing	S.Y.B.Sc.	4	-	-	4
Wet Processing	T.Y.B.Sc.	2	-	8	10
Professional Application in Textile Science and Apparel Design	T.Y.B.Sc.		-	2	2
				Total	26

Sign.

 Teacher

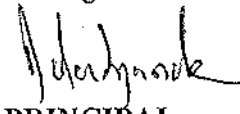
Sign.

 HOD
 Head
 Dept. of Textile & Apparel
 SMRK BK-AK Mahila Mahavidyalaya
 Nasik - 422 005

Sign.

 Chairperson of
 Committee

Sign.

 Vice Principal

Sign.

 PRINCIPAL
 PRINCIPAL
 SMRK BK-AK Mahila Mahavidyalaya
 Nasik - 422 005



Principal
 SMRK-BK-AK Mahila Mahavidyalaya
 Nasik-422 005



Gokhale Education Society's
S.M.R.K.B.K.A.K. Mahila Mahavidyalaya,
Nashik-422 005.

INDIVIDUAL TIME - TABLE FOR THE YEAR 2022-2023.

Name of the Staff: **Dr. VIVEK K. KHARE**

Designation: **Associate Professor**

Department: **MARATHI.**

Sr.No.	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	8.00 To 8.48	-----	-----	DC-12/16 (TY)	DC-12/16 (TY)	APC-1/2 (SY)	APC-1/2 (SY)
02	8.48 To 9.36	-----	-----	APC-1/2 (SY)	APC-1/2 (SY)	DC-12/16 (TY)	DC-12/16 (TY)
03	9.36 To 10.24	APC-3/4 (TY)	APC-3/4 (TY)	DC-2/4 (FY))	DC-2/4 (FY)	DC-9/13 (TY)	DC-9/13 (TY)
04	10.24 To 10.54	R	E	C	E	S	S
05	10.54 To 11.42	DC-2/4 (FY)	DC-2/4 (FY)	DC-9/13 (TY)	DC-9/13 (TY)	APC-3/4 (TY)	APC-3/4 (TY)
06	11.42 To 12.30			-----	-----	-----	-----

Sr. No.	Name of the Subject Taught	Class	Lecture	Tutorials	Practical	Total Work Load
01	DC-2/4 लेखन कौशल्य/ व्यावहारिक मराठी.	FYBA	04	-----	-----	04
02	APC-1/2 साहित्याची भाषा/ स्त्रियांचे साहित्य	SYBA	04	-----	-----	04
03	DC-9/13 वाङ्मयीन वाद/ काव्यशास्त्र.	TYBA	04	-----	-----	04
04	DC-12/16 मराठी कादंबरी/ समकालीन मराठी साहित्य प्रवाह. (दलित साहित्य)	TYBA	04	-----	-----	04
05	APC-3/4 प्रसारमाध्यमांसाठी मराठी/ ग्रंथपरीक्षण.	TYBA	04	-----	-----	04

Sign.
Of Teacher

Sign.
Of HOD

Sign.
Chairperson
Committee

Sign.
Vice Principal

Sign.
Principal



Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



(Estd. : 1985)

10101 (6)
BMS

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK
Home Science Mahila Mahavidyalaya
Nasik - 422005.

INDIVIDUAL TIMETABLE (Term-II) for the Year 2022-23

Name of the Staff: **Mr. Yashwant Kelkar**

Designation: **Assistant Professor**

Sr.No	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	08:00 to 08:50 am	SYBMS - Strategic Management	SYBMS - Strategic Management	SYBMS - Strategic Management	SYBMS - Strategic Management	SYBMS - Financial Management	SYBMS - Financial Management
2	08:50 to 09:40 am	FYBMS - Marketing Management	FYBMS - Marketing Management	FYBMS - Marketing Management	FYBMS - Marketing Management		
3	09:40 to 10:30 am			FYBMS - Introduction to QT	FYBMS - Introduction to QT	SYBMS - Financial Management	SYBMS - Financial Management
5	11:00 to 11:50 am	M.Com I- Research Methodology	M.Com I- Research Methodology	M.Com I- Research Methodology		FYBMS - Introduction to QT	FYBMS - Introduction to QT

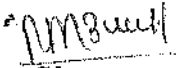
Sl. No.	Name of the Subject Taught	Class	Lecture	Tutorials	Practical	Total Work Load
1	Marketing Management	FYBMS	04	-	-	04
2	Introduction to Quantitative Techniques	FYBMS	04	-	-	04
3	Strategic Management	SY BMS	04	-	-	04
4	Financial Management	SY BMS	04	-	-	04
5	Research Methodology	M.Com I	03	-	-	03
	Total		19	-	-	19


Sign.
of Teacher

Sign.
of Head of Dept.

Sign.
Chairperson Committee


Sign.
Vice Principal


Sign.
Principal




Principal
SMRK-ARTS, FINE ARTS, BK-COMMERCE AND AK-HOME SCIENCE MAHILA MAHAVIDYALAYA
Nasik-422005

1.1.1 (C)
Commerce

SMRK-BK-AK/QM/7.1/01



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Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2022-2023


Name of the Teacher: Ms. Geetanjali Gitay

Class: F.Y.B.Sc. (Home Science) Medium: Non English (LL) Semester: I/II

Subject: English

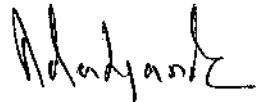
Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	10	Introduction to Syllabus of Sem I, Skimming, Scanning, Note Making/Note Taking	Completed
August	16	Summary Writing, Letters (Invitation, Request, Apology, Thank You)	
September	20	Yuvakatha 7, Letters (Enquiry, Complaint)	
October	12	Yuvakatha -7, Reports-Events Grammar, Paragraph Writing, Conversation.	
November	08	Sem I Examinations and Vacations	
December	11	Examinations, Introduction to Syllabus of Sem II, Reading and Comprehension Skills	
January	19	Yuvakatha -7, Presentation Skills	
February	17	Yuvakatha-7, Job Applications and Resume Writing	
March	14	Verbal Communication Skills	
April	08	Verbal Communication Skills, Revision	
May	10	Revision and Examinations	


Signature of the Teacher


HOD


Vice Principal


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Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2022-2023

Name of the Teacher: Ms. Geetanjali Gitay

Class: F.Y.B.Com.

Medium: English & Non-English (HL & LL) Semester: I/II

Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	15	Introduction to Syllabus of Sem I, Basic Reading and Comprehension, Theory of Communication.	Completed
August	20	Empowerment English-L 1, 2, Phonetics, Listening Skills, Comprehension and Grammar	
September	20	Empowerment English-L 3,4, Language and Layout of Business Letters, Situational Communication	
October	23	Empowerment English – L 5, Business Letters (Enquiries and Replies to Enquiry) Paragraph writing, Revision	
November	20	Sem I Examinations and Vacation	
December	10	Introduction to Syllabus of Semester II, Reading and Comprehension, Eye Span	
January	17	Empowerment English – L6,7, Note-making and Note-taking	
February	20	Empowerment English – L7,8, Language and Layout of Business Letters (Enquiries and Replies to Enquiry),	
March	15	Empowerment English – L09, 10, Order Letters and Replies	
April	10	Complaints and Adjustments, Revision	
May	10	Examinations	

g.g.
Signature of the Teacher

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HOD

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Vice Principal

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Principal
PRINCIPAL.

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Nashik-422 005.



[Signature]
Principal
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Nashik-422 005.



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Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik - 422005.

ANNUAL PLANNING for 2022-2023

Name of the Teacher: Ms. Geetanjali Gitay

Class: F.Y.B.Sc. (Home Science) Medium: Non English (LL) Semester: I/II

Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	10	Introduction to Syllabus of Sem I, Skimming, Scanning, Note Making/Note Taking	Completed
August	16	Summary Writing, Letters (Invitation, Request, Apology, Thank You)	
September	20	Yuvakatha 7, Letters (Enquiry, Complaint)	
October	12	Yuvakatha -7, Reports-Events Grammar, Paragraph Writing, Conversation.	
November	08	Sem I Examinations and Vacations	
December	11	Examinations, Introduction to Syllabus of Sem II, Reading and Comprehension Skills	
January	19	Yuvakatha -7, Presentation Skills	
February	17	Yuvakatha-7, Job Applications and Resume Writing	
March	14	Verbal Communication Skills	
April	08	Verbal Communication Skills, Revision	
May	10	Revision and Examinations	

Signature of the Teacher

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Nashik-422005.

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Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2022-2023

Name of the Teacher: **Ms. Geetanjali Gitay**Class: **S.Y.B.Com.** Medium: **English & Non English (HL and LL)** Semester: **III/IV**Subject: **English**Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	10	Introduction to Syllabus of Sem III, Empowerment English-L11, Interpretation of Data from Verbal to Visual and Vice Versa, Wise and Otherwise -1.	Completed
August	16	Empowerment English- L 12, 13, Wise and Otherwise-2,3, Theory of Communication	
September	20	Empowerment English- L 14, Wise and Otherwise- 4, 5,6, Oral and Written Communication, Credit Letters, Collection Letters	
October	16	Empowerment English- L 15, Wise and Otherwise- 7, Complaint Letters, Taking and Leaving Messages, Writing a Notice, Minutes, Circular, Memo	
November	08	Vacations and Examinations	
December	11	Introduction to the Syllabus of Semester IV, Empowerment English -16, Wise and Otherwise-8,9	
January	20	Empowerment English -17, Wise and Otherwise-10,11 Notice, Agenda and Minutes Writing, E-Communications	
February	17	Empowerment English-18, Wise and Otherwise-12,13, Meetings-Types/ Advantages and Disadvantages/ Preparation and Conduct.	
March	18	Empowerment English-19, Wise and Otherwise-14,15, Oral Communication, Writing a CV+ Applications, Letters of Acceptance/Resignation and Leave	
April	18	Interviews-Types and Preparation, Goodwill Letters- Invitations, Thanking, Appreciation, Group Discussion, Congratulating, Condolence/Sympathy Letters	
May	10	Revision and Examinations	

Signature of the Teacher



HOD



Vice Principal

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SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



(Estd. : 1985)

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2022-2023

Name of the Teacher: Ms. Geetanjali Gitay

Class: T.Y.B.Com. Medium: English & Non English (HL &LL) Semester :V/VI


Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	12	Introduction to the Syllabus of Semester VI, Inner Courtyard-1, Sales Letters	Completed
August	20	Sales Letters, Inner Courtyard-2, Wise and Otherwise-16,17, Representation Letters, Summary Writing	
September	19	Inner Courtyard-3,4, Wise and Otherwise-18,19,20 Collection Letters, Credit Letters	
October	14	Inner Courtyard-5, Wise and Otherwise-21,22, E-Communication, Market Surveys	
November	11	Vacations and Examinations	
December	10	Introduction to the Syllabus of Semester VI, Interpretation from Verbal to Visual & Vice Versa	
January	15	Inner Courtyard- 10, Wise and Otherwise-23,24, Interviews-Types and Preparation	
February	17	Inner Courtyard- 11, 12, Wise and Otherwise-25,26, Report Writing	
March	15	Inner Courtyard- 13, Wise and Otherwise-27,28, Acceptance Letter, Summarizing	
April	18	Inner Courtyard- 17, Wise and Otherwise-29,30, Press Releases and Function of PR	
May	10	Revision and Examinations	

909
Signature of the Teacher


HOD


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Nashik-422 005.




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Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik – 5.
ANNUAL PLANNING 2022-23

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: T.Y.B.Sc.

Medium: English /Marathi

Term: II

Subject (With Code No.0561) : Wet Processing (Theory)

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	1	Module 1 <ul style="list-style-type: none">• introduction singeing ,• introduction to desizing,• different methods of desizing	Completed
January	9	<ul style="list-style-type: none">• scouring• Mercerization	
February	8	Module 2. <ul style="list-style-type: none">• Printing• different styles of printing direct resist discharge transfer burnout	
March	9	<ul style="list-style-type: none">• different methods of printing block stencil screen along with equipment• post-processing of dyed and printed and finished goods	
April	3	Revision	

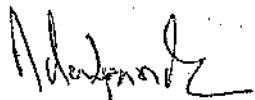
Sign.


Teacher

Sign.


Vice Principal

Sign.


Principal




Principal
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.

PRINCIPAL
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.



Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik - 5.
ANNUAL PLANNING 2022-23

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: F.Y.B.Sc.

Medium: English /Marathi

Term: II

Subject (With Code No.0561) : Wet Processing (Practical)

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	6	Module 3 <ul style="list-style-type: none">• Pre-preparatory process• desizing -acid sizing enzyme desizing• scouring with soda Ash TRO and alkali• bleaching of cotton with hydrogen peroxide• bleaching of cotton with anyone radially available bleach in the market Robin Hood, Ala, Amway etc.	Completed
January	31	Tie and dye <ul style="list-style-type: none">• 12 techniques and three techniques in combination total number of samples 15• Chevron, touching, binding, folding Type 1, folding type 2, batik effect, Lahariya, twisting and coiling, pleating with pegs	
February	30	<ul style="list-style-type: none">• Batik	
March	36	Module 4 <ul style="list-style-type: none">• printing• block printing	
April	16	<ul style="list-style-type: none">• stencil printing• screen printing	

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Teacher

Sign.

Vice Principal

Sign.

Principal



Principal
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.

PRINCIPAL
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.



Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik - 5.
ANNUAL PLANNING 2022-23

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: F.Y.B.Sc.

Medium: English /Marathi

Term: II

Subject (With Code No.9203) : Textile Science And Apparel Design (Practical)

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	B I + B II 2+2 = 4	Module 3. <ul style="list-style-type: none">Basic of clothing constructionintroduction to sewing machinebasic off clothing seems- plane, French, flat and fail, lap, plane and with gathersBias cutting- joining neck finishing round, square, V neck	Completed
January	B I + B II 16 + 16 = 32	2. definition terms and uses of 25 fabrics <ul style="list-style-type: none">for personal clothing fashion fabrics	
February	16+16= 32	Module 4. personal clothing construction and stitching <ol style="list-style-type: none">Skirtsimple top	
March	12 + 12 = 24	Module 3. <ul style="list-style-type: none">Basic of clothing constructionintroduction to sewing machinebasic off clothing seems- plane, French, flat and fail, lap, plane and with gathersBias cutting- joining neck finishing round, square, V neck	
April	2+2 = 4	Submission	

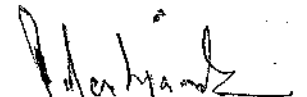
Sign.


Teacher

Sign.


Vice Principal

Sign.


Principal




Principal
SMRKBKAK Mahila Mahavidyalaya
Nashik-422 005.

PRINCIPAL
SMRKBKAK Mahila Mahavidyalaya
Nashik-422 005.



Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik - 5.
ANNUAL PLANNING 2022-23

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: F.Y.B.Sc.

Medium: English /Marathi

Term: II

Subject (With Code No.0543) : Traditional Textiles and embroideries of India (Practical)

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	2	module 4 embroideries of following state • kashida of Kashmir	Completed
January	10	• Sindh Kutch and kathiyawad	
February	8	• Chickankari of Lucknow	
March	8	• Applique work from Orissa • Manipuri embroidery from Assam	
April	2	Submission	

Sign.
[Signature]
Teacher

Sign.
[Signature]
Vice Principal

Sign.
[Signature]
Principal

PRINCIPAL
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.



[Signature]
Principal
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya
Nashik-422 005.



Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik - 5.
ANNUAL PLANNING 2022-23

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: F.Y.B.Sc.

Medium: English /Marathi

Term: II

Subject (With Code No.0544) : Fundamentals of Apparel Merchandising and Marketing.

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	5	module 1 <ul style="list-style-type: none">• Introduction, definition, functions of• Merchandising, organizing structure• scope of activities, qualities needed, skills required• role of merchandiser in garment production unit• Sampling and Sourcing- sampling process and garment development given specification• pattern making, cutting, stitching, finishing and accessories module 2 <ul style="list-style-type: none">• merchandising calendar• current market Trends• 3 fashion trends	Completed
January	14	costing pricing and budgeting <ul style="list-style-type: none">• preparation of budget cash flow• breakeven point• element of Costing of different garments pricing decisions <ul style="list-style-type: none">• objective, importance, factors affecting pricing International commercial terms <ul style="list-style-type: none">• cost insurance• buyers document• Purchase requisitions• purchase order export documentation- like letter of credit• Performa of invoice sellers bill to buyers• quality and inspection documents	
February	13	Module 3 The basics of marketing <ul style="list-style-type: none">• definition and importance of marketing• role of marketers and marketing• marketing research• definition of marketing research	



Principal
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Nashik-422 005.



Gokhale Education Society's
S.M.R.K. B.K. A.K. Mahila Mahavidyalaya, Nashik - 5.
ANNUAL PLANNING 2021-22

Name of Staff : Ms. Pradnya B. Abhyankar.

Class: F.Y.B.Sc.

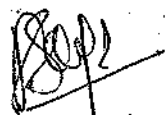
Medium: English /Marathi

Term: II

Subject (With Code No:0564) Professional Application in Textile Science and Apparel Design (Practical)

Month	No. of Lecture	Topics to be Covered (Unit-wise)	Remark
December	2	<ul style="list-style-type: none">Evaluation format for industry knowledge and application	} Completed
January	8	<ul style="list-style-type: none">Working relationshipSubject interestCreativity	
February	8	<ul style="list-style-type: none">Evaluation format for collegeIndustry file presentation	
March	8	<ul style="list-style-type: none">Group file and attendance.	
April	4	<ul style="list-style-type: none">Final submission of project	

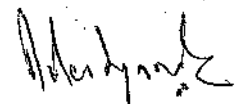
Sign.


Teacher

Sign.



Vice-Principal

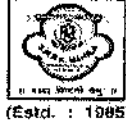
Sign.


Principal
Principal

SMRK-BK-AK Mahila Mahavidyalaya
Nashik - 422 005




Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



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Arts

Gokhale Education Society's
SMRK- BK- AK – Mahila Mahavidyalaya, Nashik-5.
ANNUAL PLANNING – YEAR 2022-2023.

Name of staff: डॉ. विवेक कमलाकर खरे.

Class : FYBA Marathi.

Subject: (DC-2/4) बातमी लेखन/लेखन कौशल्य

Th/Pr: Theory.

Month	No. of Lecturers	Topic to be covered (UNIT-Wise)	Remarks.
जुलै	08	अभ्यासक्रम परिचय. छापील माध्यमासाठी बातमी लेखन	Completed
ऑगस्ट	15	छापील माध्यमासाठी बातमी लेखन, वृत्तांकन, बातमी व बातमीपत्र यांतील साम्यभेदाचा अभ्यास. प्रत्यक्ष बातमी लेखन सराव.	
सप्टेंबर	17	रसग्रहण स्वरूप आणि विचार. रसग्रहणाचा सराव करून घेणे. मराठीच्या संदर्भात संगणकाचा परिचय. मेल, संकेतस्थळ यांचा परिचय आणि अभ्यास.	
ऑक्टोबर	10	वृत्त आणि अलंकार विचार. छंद, शार्दूलविक्रीडित, वसंततिलक, भुजंगप्रयात, पृथ्वी, दिंडी, अनुष्टुभ ए. चा अभ्यास. यमक, उपमा इ. अलंकारांचा अभ्यास.	
नोव्हेंबर	04	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	
डिसेंबर	06	मराठी साहित्य मंडळाने तयार केलेल्या शुद्धलेखन विषयक नियमांचा अभ्यास.	
जानेवारी	18	मुद्रितशोधन स्वरूप व संकल्पना अभ्यासणे. विविध उता-यांचे मुद्रितशोधन विद्यार्थ्यांकडून करून घेणे.	
फेब्रुवारी	16	जाहिरात म्हणजे काय ते समजून घेणे. जाहिरातीचे विविध घटक अभ्यासणे.	
मार्च	18	मुद्रित माध्यमासाठी तयार करण्यात येणा-या जाहिरातीचे स्वरूप अभ्यासणे.	
एप्रिल	05	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	

M. B. K.

Countersignature of the Vice Principal

Dr. V. K. Khare

Signature of the Teacher
(Dr. V.K.KHARE)

Submitted to the Principal, SMRK-BK-AK Mahila Mahavidyalaya Nashik-5

Dr. V. K. Khare

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Nashik-422 005.



Dr. V. K. Khare
Principal
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Nashik-422 005.



Gokhale Education Society's
SMRK- BK- AK – Mahila Mahavidyalaya, Nashik-5.
ANNUAL PLANNING – YEAR 2022-2023.

Name of staff : डॉ.विवेक कमलाकर खरे.

Class: SYBA Marathi.

Subject: (APC-1/2) साहित्याची भाषा/ स्त्रियांचे साहित्य.

Th/Pr: Theory.

Month	No. of Lecturers	Topic to be covered (UNIT-Wise)	Remarks.
जुलै	08	अभ्यासक्रम परिचय, भाषा स्वरूप, संकल्पना	Completed
ऑगस्ट	13	भाषेची वैशिष्ट्ये, कार्ये व उपयोग यांचा अभ्यास करणे. साहित्याची भाषा आणि व्यवहार भाषा यातील साम्यभेद, परस्परसंबंध उदाहरणासह अभ्यासणे.	
सप्टेंबर	17	वाक्प्रचार आणि म्हणी यांचे स्वरूप अभ्यासणे. साहित्य भाषेतील त्यांचे महत्व तसेच योगदान अभ्यासणे.	
ऑक्टोबर	10	प्रतिमा – प्रतिक, मिथकांचे स्वरूप अभ्यासणे. यमक, उपमा, अलंकार, रूपक यांचे साहित्य भाषेतील योगदान अभ्यासणे.	
नोव्हेंबर	06	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	
डिसेंबर	05	स्त्रियांच्या साहित्याची संकल्पना आणि स्वरूप समजून घेणे.	
जानेवारी	18	मराठीतील स्त्रियांनी लिहिलेल्या साहित्याचा आढावा व त्याचे वेगळेपण अभ्यासणे. "जाणीवा जाग्या होतांना" या अरुणा ढेरे यांच्या ग्रंथाचा अभ्यास. या ग्रंथाचे स्वरूप समजून घेणे.	
फेब्रुवारी	16	"जाणीवा जाग्या होतांना" या ग्रंथातून चित्रित झालेल्या विविध कर्तृत्ववान स्त्रियांच्या कार्यांचा आढावा घेणे.	
मार्च	19	"जाणीवा जाग्या होतांना" या ग्रंथाचे वेगळेपण अभ्यासून त्याची वैशिष्ट्ये समजून घेणे.	
एप्रिल	05	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	

AMB

Countersignature of the Vice Principal

Khare

Signature of the Teacher
(Dr. V. K. KHARE)

Submitted to the Principal, SMRK-BK-AK Mahila Mahavidyalaya Nashik-5

Khare

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Nashik-422 005.



Gokhale Education Society's
SMRK- BK- AK – Mahila Mahavidyalaya, Nashik-5.
ANNUAL PLANNING – YEAR 2022-2023.

Name of staff: डॉ.विवेक कमलाकर खरे.
Subject: (DC-9/13) वाड:मयीन वाद/ काव्यशास्त्र.

Class : TYBA Marathi.
Th/Pr: Theory.

Month	No. of Lecturers	Topic to be covered (UNIT-Wise)	Remarks.
जुलै	08	अभ्यासक्रम परिचय. वाड:मयीन वाद म्हणजे काय ते अभ्यासणे.	<i>Completed</i>
ऑगस्ट	16	वाड:मयीन वाद या संकल्पनेचे स्वरूप आणि वैशिष्टे यांचा अभ्यास करून अभिजातता वादाचा स्थूल परिचय करून घेणे. त्याचे स्वरूप आणि वैशिष्टे उदाहरणासह समजून घेणे.	
सप्टेंबर	18	स्वच्छदता वादाची संकल्पना, स्वरूप आणि वैशिष्टे यांचा उदाहरणासह अभ्यास करणे.	
ऑक्टोबर	10	वास्तववादाची संकल्पना, स्वरूप आणि वैशिष्टे यांचा उदाहरणासह अभ्यास करणे.	
नोव्हेंबर	05	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	
डिसेंबर	06	काव्यशास्त्र म्हणजे काय ते समजून घेणे. विविध काव्यलक्षणांचा उदाहरणासह अभ्यास करणे.	
जानेवारी	16	भारतीय काव्यपरंपरेतील विविध काव्य प्रयोजनांचा उदाहरणासह अभ्यास करणे.	
फेब्रुवारी	16	काव्यातील विविध शब्दशक्तींचा परिचय करून घेवून त्यांचे सोदाहरण विश्लेषण करणे.	
मार्च	19	अलंकारविचार- संस्कृतातील अलंकार विचाराचा सोदाहरण अभ्यास करणे.	
एप्रिल	05	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	

AMBani

Countersignature of the Vice Principal

Khare
Signature of the Teacher
(Dr.V.K.KHARE)

Submitted to the Principal, SMRK-BK-AK MahilaMahavidyalaya Nashik-5

Khare

PRINCIPAL
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Nashik-422 005.



Gokhale Education Society's
SMRK- BK- AK – Mahila Mahavidyalaya, Nashik-5.
ANNUAL PLANNING – YEAR 2022-2023.

Name of staff: डॉ.विवेक कमलाकर खरे.

Class: TYBA Marathi.

Subject: (APC-3/4) प्रसारमाध्यमांसाठी मराठी/ ग्रंथपरीक्षण.

Th/Pr: Theory.

Month	No. of Lecturers	Topic to be covered (UNIT-Wise)	Remarks.
जुलै	08	अभ्यासक्रम परिचय. प्रसार माध्यमांचे स्वरूप अभ्यासणे.	Completed
ऑगस्ट	15	मुद्रित, दृकश्राव्य माध्यमांचे स्वरूप व वेगळेपण अभ्यासणे. प्रसार माध्यमे आणि भाषा यांचा परस्परसंबंध अभ्यासणे. मुद्रित माध्यमांसाठीचे मराठीचे स्वरूप अभ्यासून लेख, वृत्तलेख, स्तंभलेख, अग्रलेख यांचा अभ्यास करणे.	
सप्टेंबर	15	नभोवाणीसाठी मराठीचे स्वरूप अभ्यासून बातमी, मुलाखत, भाषणसंहिता, उद्धोषणा इ.चा अभ्यास करणे.	
ऑक्टोबर	10	दूरचित्रवाणी साठीचेमराठीचे स्वरूप अभ्यासूनबातमी, मुलाखत, उद्धोषणा, चर्चा संचालन इ.चा अभ्यास करणे.	
नोव्हेंबर	04	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	
डिसेंबर	13	ग्रंथ परिचय, ग्रंथ परीक्षण या संकल्पनांचा अभ्यास करणे.	
जानेवारी	16	विविध साहित्यप्रकारानुसार ग्रंथ परीक्षणांचे बदलणारे स्वरूप अभ्यासणे	
फेब्रुवारी	16	नारायण सुर्वे यांच्या 'माझे विद्यापीठ' या काव्यसंग्रहाचा अभ्यास आणि त्याचे परीक्षण करणे.	
मार्च	18	प्रिया तेंडूलकर यांच्या 'तिहार' कथासंग्रहाचा अभ्यास आणि त्यातील कथांचे परीक्षण करणे.	
एप्रिल	05	परीक्षेच्या दृष्टीने विद्यार्थीनीची तयारी करून घेणे.	

M. Z. Khare

Countersignature of the Vice Principal

Dr. V. K. Khare

Signature of the Teacher
(Dr. V. K. KHARE)

Submitted to the Principal, SMRK-BK-AK Mahila Mahavidyalaya Nashik-5

Dr. V. K. Khare


PRINCIPAL
PRINCIPAL

SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



Dr. V. K. Khare

Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.

 (Estd. : 1985)	Gokhale Education Society's SMRK Arts, Fine Arts, BK Commerce and AK Home Science Mahila Mahavidyalaya Nasik - 422005.
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Term Planning (Term-II) for the Academic Year 2022-23

Name of the Teacher: **Mr. Yashwant Kelkar**

Class: **BMS II**

Medium: **English**

Term: **II**

Subject: **Strategic Management**

Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
January 2023	18	Introduction to Business Policy Vision & Mission of a company Business policies Important aspect while framing business policy Introduction: <ul style="list-style-type: none"> • Definition, nature, scope, and importance of strategy; and strategic management • Process of strategic management. • Role of strategists. Strategic Analysis: <ul style="list-style-type: none"> • External Analysis - Overview • Internal Analysis- Value Chain & Benchmarking. 	Completed
February 2023	16	Strategy Formulation: <ul style="list-style-type: none"> • Defining strategic intent: Vision, Mission, Business Philosophy, Goals and Objectives. a. Corporate level strategies (concepts) <ol style="list-style-type: none"> 1. Growth (Vertical Integration, Joint Venture, Modernization) 2. Retrenchment (Turnaround, Disinvestment, Liquidation) 3. Stability b. SBU Level Strategies - Concept of Porter's competitive strategy <ul style="list-style-type: none"> • Process of Strategy Choice (Portfolio Analysis - BCG growth share Matrix and GE nine cell) 	Completed
March 2023	16	Strategy Implementation & Evaluation: <ul style="list-style-type: none"> • The implementation process. 7s Framework. • Resource allocation and behavioral issues in strategy implementation • Designing organizational structure as per strategy. • Strategy Evaluation & Control. Recent Advances in Strategic Management: <ul style="list-style-type: none"> • Core Competence as the Root of Competitive Advantage • Case Studies 	Completed
April 2023	05	Ethical Practices in Strategic Management	Completed.

NMBuy
Countersignature of the Vice Principal

KW
Signature of the Teacher

Submitted to Principal, SMRK BK AK Mahila Mahavidyalaya for information.

NMBuy
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 SMRK-BK-AK Mahila Mahavidyalaya
 Nashik-422 005.



Gokhale Education Society's
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Home Science Mahila Mahavidyalaya
Nasik – 422005.

Term Planning (Term-II) for the Academic Year 2022-23

Name of the Teacher: **Mr. Yashwant Kelkar**

Class: **BMS II**

Medium: **English**

Term: **II**

Subject: **Financial Management**

Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remark
January 2023	16	Introduction to Financial Management (i) Meaning, scope & objective of finance management (ii) Classification of finance function (iii) Financial goal (Profit Max and Wealth Maximisation) Sources of Finance i) Equity shares ii) Preference Shares iii) Debentures & Bonds Retained Earning	Completed
February 2023	18	Cost of Capital i) Meaning ii) Concept of Cost of Capital iii) Importance of Cost of Capital iv) Simple Problems	Completed
March 2023	16	Capital Budgeting i) Meaning & Concept of Capital Budgeting ii) Pay Back Period (Theory & Practical) iii) A.R.R. (Theory) Working Capital Management i) Introduction ii) Factors to be taken into consideration for Working Capital Management iii) Operating Cycle	Completed
April 2023	08	iv) Simple Problems on Working Capital requirements. Ethical Practices related to Financial Management	Completed

AMB...
Countersignature of the Vice Principal

K...
Signature of the Teacher

Submitted to Principal, SMRK BK AK Mahila Mahavidyalaya Nasik – 5 for information.

AMB...
Principal



K...
Principal
SMRK-AR-AK Mahila Mahavidyalaya
Nasik-422 005.



Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science Mahila
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Nasik - 422005.

Term Planning (Term-II) for the Academic Year 2022-23

Name of the Teacher: Mr. Yashwant Kelkar
Class: BMS I Medium: English
Subject: Marketing Management
Theory

Term: II
Theory/Practical:

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
January 2023	16	Understanding Key Concepts of Marketing, Identifying Market Segments and Targets- Introduction to segmentation, Levels of segmentation, Basis of segmentation, Advantages of segmentation, Target Marketing, Case Study.	Completed
February 2023	16	Positioning- Introduction to Positioning, Positioning planning, steps in positioning, Advantages of positioning Market Research- Introduction to Market Research, Reasons for Market Research, Objectives & importance of Market Research, Process of Market Research, Application of Market Research,	Completed
March 2023	16	Analysing Consumers - Introduction to Consumer Behaviour, Factors influencing Consumer Behaviour, Buying decision process, Understanding buying behaviour Pricing- Introduction to Pricing, Utility, Value & Pricing, Factors affecting Pricing Decision, 5Cs' of Pricing, Pricing objectives New Product Development - Concept of New product Development, Challenges in New product Development, Process of New product Development	Completed
April 2023	08	Product Life Cycle (PLC) - Introduction to PLC, Concept of PLC, Stages of PLC	Completed.

AMB
Countersignature of the Vice Principal

YK
Signature of the Teacher

Submitted to Principal, SMRK BK-AK Mahila Mahavidyalaya Nasik - 5 for information.

AMB
Principal



YS
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nasik-422 005.



Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science Mahila
Mahavidyalaya
Nasik – 422005.

Term Planning (Term-II) for the Academic Year 2022-23

Name of the Teacher: **Mr. Yashwant Kelkar**

Class: **BMS I**

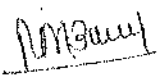
Medium: **English**

Term: **II**

Subject: **Introduction to Quantitative Techniques**

Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
January 2023	14	Determinants & Matrices – Simple problems on determinants, Cramer's Rule of solving equations, Addition & multiplication of Matrices, inverse matrix	Completed
February 2023	14	Linear Programming – Equation solving by using linear programming, forming linear programming equations, graphical method of solving LP equations	Completed
March 2023	18	Limits and Differentiation – Simple problems of limits, definition of derivatives, rules of derivatives, application of derivatives Integration - Simple problems of integration, application of integration in business	Completed
April 2023	06	Revision	Completed.


Countersignature of the Vice Principal



Signature of the Teacher

Submitted to Principal, SMRK BK AK Mahila Mahavidyalaya Nasik – 5 for information.


Principal

Principal




Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nasik-422 005.



(Estd. : 1985)

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science Mahila
Mahavidyalaya
Nasik - 422005.

Term Planning (Term-II) for the Academic Year 2022-23

Name of the Teacher: **Mr. Yashwant Kelkar**

Class: **M.Com I**

Medium: **English**

Term: **II**

Subject: **Research Methodology**

Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
January 2023	13	Introduction to Research Methodology i) Meaning, Definition, Research Methods and Methodology, ii) Social Science Research, iii) Types of Research, iv) Ethics in Social Science Research. Planning of Research i) Selection of problem of research, ii) essentials of good research problem	Completed
February 2023	14	iii) review of literature, iv) Research design, meaning, definition, types, contents. Census survey and sample survey i) Meaning and of nature Census survey and sample survey , ii) Sampling methods - probability and non probability methods	Completed
March 2023	12	Methods of data collection Types of Data i) Primary and Secondary data, ii) Observation method, iii) Experimentation, iv) Simulation, v) Interview and Questionnaire Method	Completed
April 2023	05	Revision	Completed.

A. M. Burey
Countersignature of the Vice Principal

Signature of the Teacher

Submitted to Principal, SMRK BK AK Mahila Mahavidyalaya Nasik - 5 for information.

A. M. Burey
Principal



K.S.
Principal
SMRK BK AK Mahila Mahavidyalaya
Nashik - 422 005.



Gokhale Education Society's
S.M.R.K. Arts, Fine Arts, B.K. Commerce & A.K. Home Science
Mahila Mahavidyalaya, Nashik - 422 005.

1.1.1 (C)
(Monthly Progress Report)

DOCUMENT NO. 16

S.M.R.K.-B.K.-A.K.-/QCC/Aca/Staff/09

No. 300

For the year 2012-2013

MONTHLY PROGRESS REPORT

(To be submitted on 2nd day of each month

Month : फेब्रुवारी Year 2013.)

1) Name of the Teacher प्रा. डॉ. विवेक क. खरे Department मराठी.

Sr. No.	Subject Code No.	Title of Paper	Topic to be taught as per Annual Plan in detail	Class	No. of Lecture
1		DC-4	शुद्धलेखन नियम.	FYBA	
2		APC-2	जाणीवा जाग्या हीताना.	SYBA	
3		DC-13	काव्यरक्षणा, काव्यप्रवेजन	TYBA	
4		APC-4.	ग्रंथपरिक्षण	TYBA.	
5					
6					
7					
8					

2) BOOKS / PERIODICALS REFERRED

	AUTHOR	TITLE
1	ना. मा. निशके. (कथासंग्रह)	सतीश तांगे.
2	वन पार्त कुमन (कादंबरी)	पेरुभल मुरगान.
3	मुक्ताम पौस्ट सांस्कृतिक फट (कथासंग्रह)	सतीश तांगे.
4	गीतप्र बुद्ध चरित्र	कृ. अ. केवुरकर.
5		



Principal
S.M.R.K.-B.K.-A.K. Mahila Mahavidyalaya
Nashik-422-005

TOPICS TAUGHT

Subject :-			DC - 2 मराठी	APC-2 मराठी	DC-13 मराठी	APC.	
Date	Day	No. of Lect.	Class FYBA	Class SYBA	Class TYBA	Class	
1	बुध	03	शुध लेखन नियम	जा. जाग्या होतांना	काव्यरक्षण	-	
2	गुरु	03	शुध लेखन नियम	जा. जाग्या होतांना.	काव्यरक्षण	-	
3	शुक्र	03	-	जा. जाग्या होतांना.	काव्यरक्षण	ग्रंथप.	
4	शनि	03	-	जा. जाग्या होतांना.	काव्यरक्षण	ग्रंथप.	
5	रवि						
6	सोम	02	शुध लेखन नियम	-	-	ग्रंथप.	
7	मंगळ	02	शुध लेखन नियम	-	-	ग्रंथप.	
8	बुध	03	शुध लेखन नियम	जा. जाग्या होतांना.	काव्यरक्षण	-	
9	गुरु	03	शुध लेखन नियम	जा. जाग्या होतांना	काव्यरक्षण	-	
10	शुक्र	02	-	जा. जाग्या होतांना.	काव्यरक्षण	-	
11	शनि	02	-	जा. जाग्या होतांना	काव्यरक्षण	-	
12	रवि						
13	सोम	02	शुध लेखन नियम.	-	-	ग्रंथप.	
14	मंगळ	02	शुध लेखन नियम	-	-	ग्रंथप.	
15	बुध	03	शुध लेखन नियम	जा. जाग्या होतांना	काव्यरक्षण	-	
16	गुरु	03	शुध लेखन नियम	जा. जाग्या होतांना	काव्यरक्षण	-	
17	शुक्र	03	-	जा. जाग्या होतांना	काव्यरक्षण	ग्रंथप.	
18	शनि	-	Non Instruction day.			-	ग्रंथप.
19	रवि		वर्षापमादिन.				
20	सोम	01	शुध लेखन	-	-	-	
21	मंगळ	01	शुध लेखन	-	-	-	
22	बुध	04	शुध लेखन	जा. जाग्या होतांना	काव्यप्रयोजन	ग्रंथप.	
23	गुरु	04	शुध लेखन	जा. जाग्या होतांना	काव्यप्रयोजन	ग्रंथप.	
24	शुक्र	02	-	-	-	-	
25	शनि	-	-	-	-	-	
26	रवि		-	-	-	-	
27	सोम	01	-	-	-	ग्रंथप.	
28	मंगळ		-	-	-	-	
29	-	-	-	-	-	-	
30	-	-	-	-	-	-	
31	-	-	-	-	-	-	
TOTAL		50	14	13	13	3	



Principal
SMRK-BK-AR Mahila Mahavidyalaya
Nashik-422 005

4) PRESENTATIONS AND PUBLICATIONS (PAPERS, ARTICLES, BOOKS ETC.)

5) FUNCTIONS, MEETINGS, SEMINARS, CONFERENCES, WORKSHOPS, PROGRAMMES ETC. ATTENDED / ORGANISED.

1	दि. २.१०. हं प्रा. ठा महाविद्यालयान् NEP 2020 विषयवशील कार्यशास्त्रेण सहभागा.
2	दि. १९ फेब्रुवारी संस्थेच्या वर्धापिढादिन कार्यक्रमान् सहभागी.
3	दि. २८ फेब्रुवारी शही आषा दिन कार्यक्रमान् आयोजन न सहभागा.
4	दि. १८ फेब्रुवारी 'सत्रकाळ' साप्ताहिक कुडीशी योजा कार्यक्रमान् आयोजन
5	
6	
7	
8	
9	
10	

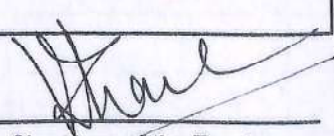
6) TEACHING FOR P.G. AND PROFESSIONAL COURSES :

1	
2	
3	

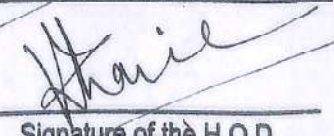
7) OTHER ACTIVITIES :

1	
2	
3	

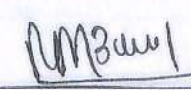
I Certify that the information given is correct in all respects.


Signature of the Teacher

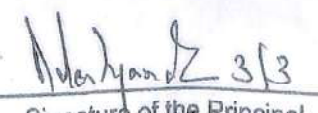
Remarks of the Head of Department


Signature of the H.O.D.

Remarks of the Vice - Principal at


Signature of the Vice-principal

Remarks of the Principal


Signature of the Principal



Seen

O.K.



Gokhale Education Society's
**S.M.R.K. Arts, Fine Arts B. K. Commerce and
 A. K. Home Science Mahila Mahavidyalaya, Nashik - 5.**

NAAC Re-Accredited B++ Grade / ISO 9001 - 2015 Certified

DOCUMENT No. 16

S.M.R.K.-B.K.-A.K./QCC/Aca/Staff/09

No.

MONTHLY PROGRESS REPORT

For the year 20 22- 2023

(To be submitted on 2nd day to each month

Month : Sept. Year 2022.

1) Name of the Teacher Ms. G. V. Gitay Department English.

Sr. No.	Subject Code No.	Title of Paper	Topic to be taught as per Annual Plan in detail	Class	No. of Lectures
1	9103	CC English (CR)	Yuvakatha - 7, Letters (Enquiry, Complaint)	F.Y.B.Sc.	4+1
2	110101 120101	CC English (HR) (CR)	Emp. Eng. - 3, 2, Rang. & Layout of Bus.com Letters, Situational	F.Y.B.Com.	4+1
3	310301 320301	CC English (HR) (CR)	Emp. Eng. 14, 11. W. 4, 5, 6 Oral, Written com, Credit Letters, Collect	S.Y.B.Com	4+1
4	510501 520501	CC English (HR) (CR)	Inner Courtyard - 3, 4, W. & D. - 18, 9, 20, Collection Letter, Credit.	F.Y.B.Com	4+1
5					
6					
7					
8					

2) BOOKS / PERIODICALS REFERRED

	TITLE	AUTHOR
1	English for Practical Purposes	Ashok Thorat et al.
2	Enriching Your Competence in English.	Dr. Sridhar Gokhale et al.
3		
4		
5		



VS
Principal
 S.M.R.K.-B.K.-A.K. Mahila Mahavidyalaya
 Nashik-422 005



TOPICS TAUGHT

Subject :-			CC English (CR)	CC English (CR) (CHA)	CC English (CR) (CHA)	CC Er
Date	Day	No. of Lect.	Class F.Y.B.Sc.	Class F.Y.B.Com	Class S.Y.B.Com	Class 7
1	Thu.	-	—	Leave	—	—
2	Fri.	-	—	Leave	—	—
3	Sat.	-	—	Leave	—	—
4	Sun.	-	—	SUNDAY	—	—
5	Mon.	-	—	Leave	—	—
6	Tue.	03	Yuvakatha-7	-	Emp. Eng. 14 (2)	—
7	Wed.	04	—	-	—	Inner
8	Thu.	04	— (2)	-	W. & O. 04	—
9	Fri.	-	—	HOLIDAY	—	—
10	Sat.	04	—	Emp. Eng. 1.5 (3)	—	Inner
11	Sun.	-	—	SUNDAY	—	—
12	Mon.	02	Report Writing	-	Wise & Otherwise 04	—
13	Tue.	03	—	-	Wise & Other (2) 05	—
14	Wed.	04	—	-	—	Inner
15	Thu.	04	— (2)	-	Wise & Other 06	W & O
16	Fri.	03	-	Bus. Letters (2)	-	—
17	Sat.	04	-	— (3)	-	W & O
18	Sun.	-	—	SUNDAY	—	—
19	Mon.	—	—	Unit Test - 1	—	—
20	Tue.	—	—	—	—	—
21	Wed.	—	—	—	—	—
22	Thu.	04	Conversation Skills (2)	-	Credit Letters	W & O
23	Fri.	03	-	Bus. Letters (2)	-	—
24	Sat.	04	-	Situational Com (3)	-	Inner
25	Sun.	—	—	SUNDAY	—	—
26	Mon.	—	—	HOLIDAY	—	—
27	Tue.	04	Conversation Skills	-	Credit Letters (2)	Credit
28	Wed.	04	Grammar	-	Collection Letters	—
29	Thu.	04	— (2)	Situational Com (2)	Oral & Written Com	Collection
30	Fri.	-	—	DUTY LEAVE	—	—
	Sat.	—	—	—	—	—
TOTAL		58	15	13	14	1



Principal
SMAR-BK-AP Mahila Sahakari Sanghatana
Nashik-422 005

LEAVE AVAILED :

High (CHC) CLC	
7.8. (Om)	Class
-	
-	
-	
-	
-	
-	
-	

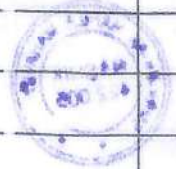
TYPE OF LEAVE	DAY / DATES	NO. OF DAYS
1) Casual Leave	Thu. Fri. Sat. Mon 1, 2, 3, 5	04
2) Duty Leave	29 th Thu. 30 th Fri.	02
3) Leave on Medical Ground	-	-
4) Leave on Pvt. Ground	-	-
5) Any other leave (-)	-	-

Whether the topics have been completed as per the teaching plan in all divisions?
Yes Yes / No

Court	Subject	Class	Reason for Not Completion	Measures Taken
3				
4				
4				
- 18				
- 19				
- 20				
Letters				
Letters				
6				



Principal
 SMNK-BK-AK Mahila Manavikshaya
 Nashik-422 005.



4) PRESENTATIONS AND PUBLICATIONS (PAPERS, ARTICLES, BOOKS ETC.)

5) FUNCTIONS, MEETINGS, SEMINARS, CONFERENCES, WORKSHOPS, PROGRAMMES ETC.
ATTENDED / ORGANISED

1	7 th Sept.	- ISO Meeting.
	8 th Sept.	- ISO Orientation programme
2	13 th Sept.	- Judge for the elocution competition organised by the Dept. of Hindi.
3	14 th Sept.	- "Hindi Divas" Programme.
4	17 th Sept.	- International Webinar "Go Green" by Faculty of Home Science.
5	19 th , 20 th , 21 st Sept.	- Conducted Unit Test for 8.Com.
6	21 st Sept.	- Meeting for the webinar of Dept. of Library.
7	23 rd Sept.	- Judge for I-Gain Elocution Competition
8	24 th Sept.	- Guest Lecture by C.G.P.C.
9	22 nd to 28 th Sept.	- F.D.P. by Staff Academy.
10	27 th & 28 th Sept.	- International Webinar by Dept. of Library.
	29 th & 30 th Sept.	- "Youth Festival" at S.N.D.T. University, Pune

6) TEACHING FOR P.G. AND PROFESSIONAL COURSES

1	-
2	
3	

7) OTHER ACTIVITIES :

1	Set questions for "Yatharth" clip 1 & 2 & translated
2	questions for clip 3, 4, 5, 6.
3	

I Certify that the information given is correct in all respects.

Geetajali
Signature of the Teacher

Remarks of the Head of Department

Excellent

Chit
Signature of the H.O.D.

Remarks of the Vice Principal

AMZuel
6/10/22
Signature of the Vice - Principal

Remarks of the Principal



Principal
S.M.K. BIKAK, Maharashtra
Nashik. 422 008



Principal
8/10
Signature of the Principal

O.K.



Gokhale Education Society's
**S.M.R.K. Arts, Fine Arts B. K. Commerce and
A. K. Home Science Mahila Mahavidyalaya, Nashik - 5.**

NAAC Re-Accredited B++ Grade / ISO 9001 - 2015 Certified

DOCUMENT No. 16

S.M.R.K.-B.K.-A.K.-/QCC/Acr/Staff/09

No.

MONTHLY PROGRESS REPORT

For the year 2022-2023

(To be submitted on 2nd day to each month)

Month : February Year 2022-23

1) Name of the Teacher Ms. Leadnya Abhyankar Department PSAD

Sr. No.	Subject Code No.	Title of Paper	Topic to be taught as per Annual Plan in detail	Class	No. of Lectures
1	9203	Textile science & Apparel design (Pr)	Module 3	F.Y.	8+8 = 16
2	0544	Fundamentals of Apparel merchandising & marketing (Pr)	Module 2	S.Y.	11
3	0543	Traditional Textile & Embroideries of India (Pr)	Module 3	S.Y.	08
4	0561	Wet Processing (Pr)	Module 1	P.Y.	06
5	0561	Wet Processing (Pr)	Module 4	T.Y.	24
6	0564	Professional App. in PSAD.	Internship	T.Y.	08
7				=	73
8					

2) BOOKS / PERIODICALS REFERRED

	TITLE	AUTHOR
1	Marketing Management	Dr. Mahajan Dr. Kulkarni
2	Journal of Wet Processing	Dr. Kavita Patil
3	Dyeing & Printing	Dr. R. S. Prayag
4		
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Principal
S.M.R.K. Arts, Fine Arts B. K. Commerce and
A. K. Home Science Mahila Mahavidyalaya
Nashik-422 005.

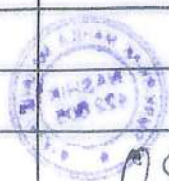


TOPICS TAUGHT

Subject :-			ISAD B-I	PSAD B II	FAMM (C/W)	For Text. (P.E)	Wet Pro C/W
Date	Day	No. of Lect.	Class	Fy.	Class S.Y.	Class S.Y.	Class P.Y
1	WED	-	←			Duty leave for	
2	THU	-	←			Duty leave for	
3	FRI	-	←			Duty leave for	
4	SAT	2	←			Duty leave for	
5	SUN	-	←		S U N D A		
6	MON	6	-	-	-	-	Design
7	TUE	3	-	-	Sampling ①	Kutchemb. ②	-
8	WED	3	-	-	Sourcing ①	-	-
9	THU	4	-	-	Garment dev ①	-	-
10	FRI	5	Top Draft ②	Top Draft ②	-	-	-
11	SAT	5	Top Draft ②	Top Draft ②	Pattern making, stitching ①	-	Design
12	SUN	-	←		S U N D A		
13	MON	6	-	-	-	-	Design
14	TUE	3	-	-	Garment ①	Kutch Emb ②	-
15	WED	3	-	-	Garment Dev. ①	-	-
16	THU	-	←		Casual	leave	
17	FRI	-	←		Casual	leave	
18	SAT	←			Non Instructional Day		
19	SUN	←			S U N D A		
20	MON	6	-	-	-	-	Design
21	TUE	3	-	-	Merchandising ①	Kutch Emb ②	-
22	WED	3	-	-	Current product trend ①	-	-
23	THU	4	-	-	Costing ①	-	-
24	FRI	5	Top Draft ②	Top Draft ②	Pattern making ①	-	↑
25	SAT	5	Top Draft ②	Top Draft ②	Pricing ①	-	Scorer
26	SUN	-	←		S U N D A		
27	MON	6	-	-	-	-	Bleach
28	TUE	3	-	-	Budget ①	Phulkari ②	-
29		73					
30							
31							
TOTAL		73	08	08	11	08	6



Principal
SMRIBD-AH Mahila Mahavidyalaya
Nashik-422 005



4) PRESENTATIONS AND PUBLICATIONS (PAPERS, ARTICLES, BOOKS ETC.)

NIL

5) FUNCTIONS, MEETINGS, SEMINARS, CONFERENCES, WORKSHOPS, PROGRAMMES ETC.
ATTENDED / ORGANISED

1	28/2/2022 - Attended Maathi Bhasha Diwas at Patankar Hall at 11.30am.
2	30 Jan 4 th Feb - Attended workshop on IKS at SNO T Women's university, Juhu Mumbai.
3	
4	
5	
6	
7	
8	
9	
10	

6) TEACHING FOR P.G. AND PROFESSIONAL COURSES

1	
2	
3	

NIL

7) OTHER ACTIVITIES :

1	30 Jan to 4 Feb attend workshop on IKS at SNO T Women's university, Mumbai.
2	
3	

I Certify that the information given is correct in all respects.

[Signature]
Signature of the Teacher

Remarks of the Head of Department
Seen & O.K.

[Signature]
Signature of the H.O.D.

Remarks of the Vice Principal
Seen & O.K.



[Signature]
Signature of the Vice - Principal

Remarks of the Principal

O.K.

[Signature]
Signature of the Principal



Gokhale Education Society's
S.M.R.K. Arts, Fine Arts- B.K. Commerce & A.K. Home Science
Mahila Mahavidyalaya, Nashik - 422 005.

DOCUMENT NO. 16

S.M.R.K.-B.K.-A.K.-/QCC/Aca/Staff/09

No. 177

For the year 2022 - 2023.

MONTHLY PROGRESS REPORT

(To be submitted on 2nd day of each month

Month : September Year 2022)

1) Name of the Teacher Mr. Yashwant Kelkar Department B.M.S.

Sr. No.	Subject Code No.	Subject	Topic to be taught as per Annual Plan in detail	Class
1	1003	Financial Accounting	Ledger, Trial Balance, BRS	BMS I
2	1005	Economics - I	Cost Concept, Production Function	BMS I
3	3002	Cost and Management A/cing.	Marginal Costing Standard Costing	BMS II
4	-	Adv. Financial Accounting	Receipt and Payment A/c's (NPO)	M.Com II
5	-	Adv. Cost and Management A/cing.	Financial Analysis Reconciliation of Profits	M.Com II
6				
7				
8				

2) BOOKS / PERIODICALS REFERRED

	TITLE	AUTHOR
1	Book Keeping and Accountancy	Chopde Chaudhary.
2	Cost and Works Accounting	Dr. Kulkarni and Dr. Mahajan.
3	Business Economics.	Dr. Mahajan
4		
5		



Principal
S.M.R.K.-B.K.-A.K. Mahila Mahavidyalaya
Nashik-422 005.



TOPICS TAUGHT

Subject :-			Fin. Accounting	Economics I	Cost and Mngt A/c	Adv. Fi
Date	Day	No. of Lect.	Class <u>B.M.S. I</u>	Class <u>B.M.S. I</u>	Class <u>B.M.S. II</u>	Class <u>M</u>
1	Th.	3		Cost Concept	Marginal Costing Intro	
2	Fr.	3	Intr. to Ledger	— " —		
3	Sat				C. L.	
4	Sun					
5	Mon	3	Ledger Practical Problem		Formulas Derivation.	NPO Ac
6	Tue	3	— " —		Marginal Costing (Th.)	— " —
7	Wed	3		Fixed Cost, Variable Cost	— " —	— " —
8	Th	3		Average Cost, Total Cost	BEP Analysis (Th.)	
9	Fr			अनंत चतुर्दशी		
10	Sat				C. L.	
11	Sun					
12	Mon	3	Ledger Practical Problem		Marginal (Practical)	NPO Pra
13	Tue	3	— " —		— " —	— " —
14	Wed	5	— " —	A. Fixed Cost A. Variable Cost	— " —	— " —
15	Th	3		Production Function	— " —	
16	Fr	4	Ledger Practical Problem	— " —	— " —	
17	Sat	3	Tri. Balance (Th.)	— " —		
18	Sun					
19	Mon	2		UG Unit	Test I	
20	Tue	2		from 19 th	to	
21	Wed	1		21 st of	Sept	
22	Th	4	Tri. Balance Problem	Short Term PF	Standard Costing (Th.)	
23	Fr	3	— " —	— " —		
24	Sat	3	— " —	— " —		
25	Sun					
26	Mon			— " —		
27	Tue	3	— " —		Standard Costing (Practical)	Evolut
28	Wed	3		Long Term PF	— " —	Global In
29	Th	4	BRS (Theory)	— " —	— " —	
30	Fr	4	— " —	— " —	— " —	
31						
	TOTAL	68	14	14	15	



Principal
SMPK MAHILA MAHARASHTRA
Nashik-422 005



4) PRESENTATIONS AND PUBLICATIONS (PAPERS, ARTICLES, BOOKS ETC.)

5) FUNCTIONS, MEETINGS, SEMINARS, CONFERENCES, WORKSHOPS, PROGRAMMES ETC. ATTENDED / ORGANISED.

1	5-9-22 - Attended Teacher's Day Program organised by Students' Council
2	8-9-22 - Attended ISO Orientation.
3	17-9-22 - Attended Go Green Webinar organised by HAN.
4	22 to 29 Sep 2022 - Attended FDP on Video Creation and Production
5	27 th and 28 th Sep - Attended International Webinar on
6	24/9/22 - Attended ISTD Programme of ISTD & G.E.Society.
7	30/9/22 - Attended Gyanthana Committee Meeting.
8	27/9/22 - Attended meeting of Sangeet Mahastan.
9	
10	

6) TEACHING FOR P.G. AND PROFESSIONAL COURSES :

1	
2	
3	

7) OTHER ACTIVITIES :

1	
2	
3	

I Certify that the information given is correct in all respects.

Kelkar

Signature of the Teacher

Remarks of the Head of Department

Signature of the H.O.D.

Remarks of the Vice - Principal

O.K. _____

Principal
SMRR-BK-AR Mahila Manerichayaya
4/10/22

Signature of the Vice-principal

Remarks of the Principal

O.K. _____

Signature of the Principal

Quality Benchmarks by IQAC

2022-23

A) Academic Benchmarks

Sr.No.	Particulars	Standards Set
1	Overall Result	80% and above
2	Merits at University Level	At least 2 students per final year exam
3	Organization of Seminar/ Conference	<ul style="list-style-type: none"> - At least 1 State and 1 National level Or - 2 National level per Academic Year - 1 International level in three years
4	Organization of National Level Study Tour / Educational Visits for students as well as for staff	<ul style="list-style-type: none"> - One State/National level study tour for students per faculty - One Staff Study Tour in two years.
5	Preparation of Research Projects by Students	<ul style="list-style-type: none"> -University level Projects by 100% P. G. Students. -Under National Level Funding Agency Minor/Major Research Projects by staff.
6	Participation of Staff in International, National & State Level Seminar & Conferences	Minimum 50% and above staff members will participate every year in State/National/ International Seminars/ Conferences.
7	Publication of Research/ Review Papers in Journals/ Book with ISSN/ISBN	Minimum 15 and above research papers/Articles bearing ISBN/ISSN will be published in the year and at least 1 paper from each faculty in UGC Approved Journals.
8	Organization of Faculty Development Programme for Staff/ Support Staff	2 Need based Training Programmes in each Term for Teaching / Support Staff will be organized in the academic year.
9	MOU's with other Institutions/Organizations for students	Minimum 02 new MOU's per Academic Year
10	Overall Development of Students	<p><u>At least 10 Activities to be conducted considering 5 core values of NAAC:</u></p> <ul style="list-style-type: none"> • Contributing to National Development: • Fostering Global Competencies: • Inculcating Value System: • Promoting Use of Technology: • Quest for Excellence:




Principal
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 Nashik-422 005.

B) Administrative Benchmarks for (Important Activities only):

Sr.No.	Particular	Standard Limit Set
1	Admission Procedure	Online admission as per University Guidelines for F.Y.S.Y./T.Y./P.G.
2	Enrolment or Eligibility Fee	Sent to University strictly according to University guidelines.
3	Online Examination Forms submission to University	As per receipt of guidelines from university time to time
4	Affiliation Fee	To be send before 30 th Sept. to the University
5	A to G Submission to Joint Directors Office, Pune	31 st July
6	Branch Council Meetings	2 Meetings (August & February)
7	College Development Committee Meeting (Instead of LMC, CDC is being formed)	4 Meetings (Oct./Jan./Mar./May)
8	College/Staff Meetings	4 Meetings (June, October, November, April)
9	Budget of Next year Receipt & Payment Statement	Up to 31 st January Revised Budget Up to 31 st August (April to July) is given on 31 st August (April to December) is given on 31 st January
10	Internal audit of the college for accounts	Up to April End (If late) Otherwise in February
11	Draft Advertisement for next Academic year for staff requirement	January
12	Free ship/Scholarship bill to welfare Department & Non BC bill i.e. EBC to Z.P. & STC bill to Tribal Development Department	Online submission of forms as per DSWO Guidelines
13	Salary bill submission of staff to Joint Director, Pune	Up to 5 th of each month
14	Sanctioned post approval of Teaching/Non-Teaching staff on basis of 1/10 students strength	Students strength as on 1 st Oct.
15	Service book update & Confidential Reports	Up to 28 th April of every year
16	Formation of Academic Calendar for next year	Up to 25 th April every year
17	Formation of various committees & Duty charts for staff	Up to 20 th April every year
18	Formation of Prospectus/Admission forms	Up to 25 th April every year
19	PBAS forms submission to Principal's office	Up to 30 th June every year



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20	Faculty Report Submission & Annual Report Submission	On 10 th April & 15 th April every year respectively
21	Repairs & Maintenance	Will be addressed within a fortnight of requirement / complaint received
22	Conduct of Examination	As per dates given by the University
23	Green Audit	At the beginning of academic year
24	Meeting Minutes, Documents Checking, etc.	Every semester

Add this year

C) Quality Management System Benchmarks

Sr.No.	Particular	Standards Set
1	ISO Audit	2 every year (Internal) 1 Surveillance Audit after 2 years by external agency Recertification Audit every year.
2	QCC Meetings	3 every year & Updating of formats every year
3	IQAC Meetings	Minimum 3 every year & Submission of AQAR before 31 st of August every year.

Nitin Songirkar
(Dr. Nitin Songirkar)
IQAC Coordinator

Deepti Deshpande
(Dr. Mrs. Deepti Deshpande)
IQAC Chairperson



KS
Principal
SMRK-BK-AK Mahila Mahardrayaya
Nasik-422 005.

S & A CERTIFICATIONS

Certificate of Registration & Approval Awarded to

Gokhale Education Society's

SMRK BK - AK Mahila Mahavidyalaya

Prin. T. A. Kulkarni Vidyanagar, College Road, Nashik – 422 005.

The **Quality Management System** has been assessed successfully and found to comply with the requirements of the International Standard.

ISO 9001 : 2015.

Scope of Certification

COLLEGE EDUCATION SERVICES LEADING TO SENIOR COLLEGE B.A., BVA, B.COM, B.M.S, B.Sc., M.A & M.COM OF THE S.N.D.T WOMEN'S UNIVERSITY, MUMBAI & ARTS, HOME SCIENCE, SCIENCE & COMMERCE JUNIOR COLLEGE, VOCATIONAL COURSES OF H.S.C BOARD.

Certificate Number : S & A Certifications **GES/ QMS / N 20 / 20-21**

1st Surveillance Audit: September 2022 Issue Date : 07/01/2021

2nd Surveillance Audit: September 2023 Expiry Date : 12/10/2024

Re Certification was due in January 2021 But Re Certification Audit was conducted in September 2021.
(Due to Covid Pandemic Situation & Lock Down)

S & A Euro Cert.



KS
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



Mr. Shrinivas Joshi

(Authorised Signatory) S & A Certifications

Global Corporate Office :- Woody House 212-224 Ferries Avenue, London, UK.

The Validity & the Traceability of the Certificate can be verified on the website www.sandacertifications.com

Continuity from Certificate No. 07 N/GES/QMS/01/17-18. Expiry Date. 09/01/2021. Issued by S & A Certifications.

1.1.1 (A)

G.2.1 Teaching & Learning



Gokhale Education Society's
**S.M.R.K. Arts, Fine Arts - B.K. Commerce & A.K. Home Science
Mahila Mahavidyalaya, Nashik - 422 005.**

NAAC Re-Accredited B++ Grade | ISO 9001 - 2015 Certified
DOCUMENT NO. 16

S.M.R.K.-B.K.-A.K.-/QCC/Aca/Staff/09

No.

For the year 20 20- 2021

MONTHLY PROGRESS REPORT

(To be submitted on 2nd day of each month

Month : January Year 2021)

1) Name of the Teacher Ms. G.V. Gitay Department English

Sr. No.	Subject Code No.	Title of Paper	Topic to be taught as per Annual Plan in detail	Class	No. of Lectures
1	9101	CC English (RR)	Conversation, Paragraph Writing, Grammar.	F.Y.B.Sc.	4+1
2	110101 120101	CC English (HR) (RR)	Business Letters, Empowerment English, Theory of Com?	F.Y.B.Com	4+1
3	310301 320301	CC English (HR) (RR)	Minutes, Credit Letters, Circulars, Empowerment English, Wise & otherwise.	S.Y.B.Com.	4+1
4	510501 520501	CC English (HR) (RR)	Inner Courtyard, Wise & otherwise, Sales Letters, Representation letters.	F.Y.B.Com.	4+1
5					
6					
7					
8					

2) BOOKS / PERIODICALS REFERRED

	TITLE	AUTHOR
1	Enriching Your Competence in English.	Shridhar Gokhale et al.
2	A Handbook of Letter Writing.	S.C. Gupta.
3	English for Practical Purposes.	Ashok Thorat et al.
4		
5		



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TOPICS TAUGHT

Subject :-			CC English (CRA)	CC English (CRA)	CC English (CRA)	CC English (CRA)
Date	Day	No. of Lect.	Class F.Y.B.Sc.	Class F.Y.B.Com.	Class S.Y.B.Com.	Class
1	Fri.	-	-	-	-	-
2	Sat.	-	-	-	-	-
3	Sun.	-	-	SUNDAY	-	-
4	Mon.	02	Conversation	-	Minutes	-
5	Tue.	03	" -	-	" - (2)	-
6	Wed.	2	" -	-	Credit Letters	-
7	Thu.	4	" - (2)	-	" -	Sale
8	Fri.	3	-	Business Letters (2)	-	" -
9	Sat.	4	-	" - (3)	-	" -
10	Sun.	-	-	SUNDAY	-	-
11	Mon.	2	Paragraph Writing	-	Circulars	-
12	Tue.	3	" -	-	" - (2)	-
13	Wed.	3	" -	-	-	Repres. Letter
14	Thu.	4	" - (2)	-	Empowerment English	" -
15	Fri.	-	-	EMPOWERMENT HOLIDAY	-	" -
16	Sat.	4	-	Empowerment English (3)	-	Wise &
17	Sun.	-	-	SUNDAY	-	-
18	Mon.	2	Grammar	-	Wise & Otherwise	-
19	Tue.	3	" -	-	" - (2)	-
20	Wed.	4	" -	-	Wise & Otherwise	Inner
21	Thu.	2	" - (2)	-	-	-
22	Fri.	3	-	Theory of Communication (2)	-	Inner
23	Sat.	-	-	" - (3)	-	-
24	Sun.	-	-	SUNDAY	-	-
25	Mon.	-	-	COMMERCE WEEK	-	-
26	Tue.	-	-	" -	-	-
27	Wed.	-	-	" -	-	-
28	Thu.	-	-	" -	-	-
29	Fri.	-	-	" -	-	-
30	Sat.	-	-	" -	-	-
31	Sun.	-	-	SUNDAY	-	-
TOTAL		49	15	10	13	11



Principal
Smt. B. K. Mahila Mahavidyalaya
Nashik-422 005.

4) PRESENTATIONS AND PUBLICATIONS (PAPERS, ARTICLES, BOOKS ETC.)

5) FUNCTIONS, MEETINGS, SEMINARS, CONFERENCES, WORKSHOPS, PROGRAMMES ETC. ATTENDED / ORGANISED.

1	15 th January - Online "Patang Mahostav" of H.A.R.
2	College, Ozar.
3	25 th to 30 th January - Organised "Commerce Week" through virtual mode.
4	
5	
6	
7	
8	
9	
10	

6) TEACHING FOR P.G. AND PROFESSIONAL COURSES :

1	-
2	
3	

7) OTHER ACTIVITIES :

1	Prepared time-table, supervision chart, set question papers for unit test II.
2	-
3	-

I Certify that the information given is correct in all respects.

Remarks of the Head of Department

Excellent



Signature of the Teacher

Geetajali

Signature of the H.O.D.

Amf

Remarks of the Vice - Principal

seen



Signature of the Vice-Principal

AMBawli 312121

Remarks of the Principal

O.K.

Signature of the Principal

Murhand 1/2

6.2.01
Teaching & Learning



(Estd. : 1985)

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK
Home Science Mahila Mahavidyalaya
Nashik - 422005.

INDIVIDUAL TIMETABLE for the Year 2020-2021

Name: Ms. Geetanjali Gitay

Designation: Assistant Professor

Sr. No.	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00-8.48	--	--	FYBCom	FYBCom	T.Y.B.Com.	T.Y.B.Com.
2	8.48-9.36	--	--	--	--	FYBCom	FYBCom
3	9.36-10.24	FY BHSc	FY BHSc	FY BHSc	FY BHSc	S.Y.B.Com.	S.Y.B.Com.
	10.24-10.54	RECESS					
4	10.54-11.42	S.Y.B.Com.	S.Y.B.Com.	T.Y.B.Com.	T.Y.B.Com.	--	--
5	11.42-12.30	FYBCom. P	TY.B.Com. P	FY BHSc. P	S.Y.B.Com.P	--	--

Sr. No.	Name of the Subject Taught	Class	Lecture	Tutorials	Practical	Total Work Load
1.	Communication Skills in English	FY BHSc	04	-	01	05
2.	C.C. English	FY Bcom	04	-	01	05
3.	C.C. English	SY Bcom	04	-	01	05
4.	C.C. English	TY Bcom	04	-	01	05
	Total		16		04	20

Geetanjali
Sign.
Teacher

Sign.
Head of Dept.



Sign.
Vice Principal

Sign.
Principal



Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.

Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik - 422 005



Gokhale Education Society's

SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.ANNUAL PLANNING for 2020-2021

Name of the Teacher: Ms. Geetanjali Gitay

Class: F.Y.B.Com. Medium: English & Non English(HL &LL) Semester: I/II

Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	18	Theory of Communication. Empowerment English – L 1,2 Oral Skills, Listening Skills	E-Content Development & Delivery
August	14	Comprehension and Vocabulary Empowerment English – L 3,4	E-Content Development & Delivery
September	13	Business Letters Empowerment English – L 5 Situational English.	E-Content Development & Delivery
October	07	Paragraph writing, Revision	E-Content Development & Delivery
November	06	Introduction to Syllabus of Semester II, Order Letter	E-Content Development & Delivery
December	10	Order Letter, Empowerment English – L 6,7,8	Completed
January	12	Letters of Complaint & Inquiry Empowerment English – L 9, Note making	—
February	13	Paragraph Writing, Letter -Placing Orders, Reply Empowerment English – L 10	—
March	10	Letter Writing Revision	—
April	--	Examinations	—

Geetanjali
Signature of the Teacher

Signature
HOD

Signature
Vice Principal

Signature
Principal



SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422005

Signature
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.

SMRK-BK-AK/QM/7.1/01



(Estd. : 1985)

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik - 422005.

ANNUAL PLANNING for 2020-2021

Name of the Teacher: Ms. Geetanjali Gitay

Class: F.Y.B.H.Sc.

Medium: Non English (LL)

Semester: I/II

Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
July	18	Skimming, Scanning, Note-taking, Note-making, Summary, Invitations, Requests, Apology, Thanking	E-Content Development & Delivery
August	14	Yuvakatha -7, Reports-Events	E-Content Development & Delivery
September	13	Grammar, Paragraph Writing, Conversation.	E-Content Development & Delivery
October	07	Conversation, Revision.	E-Content Development & Delivery
November	06	Presentation Skills	E-Content Development & Delivery
December	08	Presentation Skills, Verbal Communication Skills.	Completed
January	12	Job Application and Resume Writing	-u-
February	13	Reading and Comprehension Skills, Yuvakatha -7.	-u-
March	15	Letter Writing and Revision	-u-
April	-	Examinations	-u-

Geetanjali
Signature of the Teacher

AmBani
HOD

AmBani
Vice Principal

AmBani
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik - 422 005
Principal



AmBani
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.



(Estd. : 1985)

Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2020-2021Name of the Teacher: **Ms. Geetanjali Gitay**Class: **S.Y.B.Com.**Medium: **English & Non English**Semester: **III/IV**Subject: **English**Theory/Practical: **Theory**

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
June	04	Introduction, Empowerment English-L11, Interpretation of Data from Verbal to Visual and Vice Versa.	E-Content Development & Delivery
July	14	Wise and Otherwise -1 Interpretation of Data from Verbal to Visual and Vice Versa, Theory of Business Communication, Credit Letters, Notices, Circulars.	E-Content Development & Delivery
August	15	Memo, Minutes Writing, Oral and Written Communication, Collection Letters	E-Content Development & Delivery
September	13	Empowerment English Wise and Otherwise by Sudha Murthy	E-Content Development & Delivery
October	07	Empowerment English Wise and Otherwise by Sudha Murthy, Revision	E-Content Development & Delivery
November	06	Introduction to the Syllabus of Semester IV	E-Content Development & Delivery
December	08	Empowerment English Wise and Otherwise by Sudha Murthy, Revision	Completed
January	12	Meetings, E-Communication, Leave Letters, Resignation Letters.	- -
February	13	Applications, Interviews, Speech-Invitations, Thanking, Appreciation	- -
March	15	Group Discussion, Congratulating, Condolence/Sumpathy, Revision	- -
April	-	Exams	- -

Geetanjali
Signature of the Teacher

Geetanjali
HOD

AMB
Vice Principal

Aditya
Principal



ks
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.

SMRK-BK-AK Mahila Mahavidyalaya
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Gokhale Education Society's
SMRK Arts, Fine Arts, BK Commerce and AK Home Science
Mahila Mahavidyalaya, Nashik – 422005.

ANNUAL PLANNING for 2020-2021

Name of the Teacher: Ms. Geetanjali Gitay

Class: T.Y.B.Com. Medium: English & Non English (HL & LL) Semester: V/VI

Subject: English

Theory/Practical: Theory

Month	No. of Lectures	Topics to be covered (Unit wise)	Remarks
June	03	Introduction, Inner Courtyard-3	E-Content Development & Delivery
July	14	Sales Letter, Collection Letters, Summary Writing,	E-Content Development & Delivery
August	16	E-Communication, Inner Courtyard by Laxmi Holmstrom, Wise and Otherwise by Sudha Murthy.	E-Content Development & Delivery
September	14	Inner Courtyard by Laxmi Holmstrom, Credit Letter, Representation Letter, Survey with Questionnaire.	E-Content Development & Delivery
October	08	Wise and Otherwise by Sudha Murthy, Revision	E-Content Development & Delivery
November	04	Introduction to the Syllabus of Semester VI, Report Writing	E-Content Development & Delivery
December	08	Report Writing, Press Release, Interpretation from Verbal to Visual & Vice Versa	Completed
January	14	Inner Courtyard by Lakshmi Holmstrom, Wise and Otherwise by Sudha Murthy	— —
February	16	Inner Courtyard by Lakshmi Holmstrom, Wise and Otherwise by Sudha Murthy, Interviews, Acceptance	— —
March	10	Revision	— —
April	-	Examinations	— —

Geetanjali
Signature of the Teacher

AmBani
HOD

AmBani
Vice Principal

AmBani
Principal



ks
Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik-422 005.

Principal
SMRK-BK-AK Mahila Mahavidyalaya
Nashik - 422 005