YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Gokhale Education Society's Shrimati Manjulabai Raojisa Kshatriya Arts and Fine Arts, Babubhai Kapadiya Commerce and Athavale-Kulkarni Home Science Mahila Mahavidyalya, Nashik
• Name of the Head of the institution	Dr. (Mrs.) Deepti Pradeep Deshpande
• Designation	Principal, IQAC Chair Person & HR Director, Gokhale Education Society, Nashik
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0253-2579949
• Mobile no	09822794234
• Registered e-mail	smrkbkakmm@rediffmail.com
• Alternate e-mail	nikhilabhagwat@gmail.com
• Address	SMRK-BK-AK Mahila Mahavidyalaya, Prin. T. A. Kulkarni Vidya Nagar, College Road, Nashik -422 005
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422005
2.Institutional status	

• Affiliated /Constituent	**Permanently affiliated to Shreemati Nathibai Damodar Thackersey (SNDT) Women's University, Mumbai.**
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Shreemati Nathibai Damodar Thackersey (SNDT) Women's University, Mumbai.**
• Name of the IQAC Coordinator	**Dr. Nikhila Bhagwat**
• Phone No.	**0253-2579949**
• Alternate phone No.	**9011125559 (Dr. K.S. Patil- Vice Principal)**
• Mobile	**09673260062**
• IQAC e-mail address	**nikhilabhagwat@gmail.com**
• Alternate Email address	**kavitapatil@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.smrkwomenscollege.org/aqar-2019-20/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.smrkwomenscollege.org/academic-calendar-2020-21
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80-85%	16th Feb.2004	16/02/2001	16/02/2004
Cycle 2	B	2.75	27th March 2011	27/03/2007	27/03/2011
Cycle 3	B++	2.89	1st April 2019	01/04/2019	31/03/2024

6.Date of Establishment of IQAC	11/06/2005

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depar tment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
--	--	--	--	--

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. 13th Feb 2021: IQAC organized the 'Training Session for Senior College Teaching Staff' on the theme, 'Creation, Use and Significance of Digital Signature'. 25 teachers of senior college attended the training. Resource Person- Mr. Tanmay Dixit- Cyber Professional.

2. 27th January 2021: IQAC organized the 'Virtual Audio Guidance & Training for Non-Teaching and Support Staff' on the theme, 'How to maintain Positivity during the current Pandemic Scenario?' 24 Non-Teaching and Support Staff participated in the programme and 16 Participants filled Google-feedback form. Resource Person- Dr. Rajashri Kapure, Head, Department of Psychology, H.P.T. Arts and R.Y.K. Science College, Nashik.

3. 5th and 6th Feb. 2021: IQAC Jointly with Home Science Faculty organized an International Webinar on the theme, 'Ho-ffice- The New Normal' on 5th and 6th Feb. 2021 from 6 p.m. to 8 p.m. on both days. 580 participants from 21 states of India and 8 countries of the world participated in the event. Resource Persons- ? Mr. Aasif Iqbal Patel, Interior Designer, Stanford University, England. ? Mr. Harsh Gupta, Fashion Designer, Mumbai. ? Mrs. Arundhati Joshi-Kulkarni, Registered Dietician, UK and Canada. ? Dr. Asha Menon, Principal of SPN Doshi's Women's College, Mumbai.

4. 21st to 26th June 2021: IQAC with 5 Students Centric Committees, namely; Savitri- Competitive Examination Cell, Nature Club, Health Care Unit, Internal Complaints Committee and Counseling Cell, successfully organized 'Virtual Awareness Week' under the guidance of IQAC chairperson Prin. Dr. Mrs. Deepti Deshpande. Students gave a positive response to this 'Virtual Awareness Week' and about 1460 students participated and viewed the awareness presentations given by experts. - Dr. Shobha Tribhuvan - Mrs. Manjiri Joshi - Mr. Haresh A. Khairnar - Adv. Mrs. Rajashri Balajiwale - Mrs. Kavita Matere - Dr. Savita Borse

5. 5th to 14th July 2021: IQAC and Research Cell would jointly organize a Short Term Training for staff on 'MOOC Development': Organizing Partner- Research Cell -Timings- Everyday- 11 a.m. to 12 noon and 5 p.m. to 6 p.m. Resource Person- Dr. Manoj Killedar- Former Director, School of Architecture, Science & Technology, YCM Open University, Nashik.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare and administer subject wise Annual Teaching Plans	**Annual Teaching Plans are prepared at the beginning of the academic year. Actual implementation of 'Annual Teaching Plans' is monitored by filling the Monthly Progress Reports throughout the academic year by teachers and checked by Principal's Office.**
To conduct training programmes for teaching, office and support staff.	**1. Short-term staff training programme on 'MOOC Development' by Internal Quality Assurance Cell (IQAC) in collaboration with Research Cell of SMRK-BK-AK Mahila Mahavidyalaya, conducted from 5th to 14th July 2021. No. of participants- 31 2. IQAC organized Virtual Audio Guidance & Training for Non-Teaching and Support Staff on the theme, 'How to maintain Positivity during the current Pandemic Scenario?' by Dr. Rajashri Kapure on 27th Jan. 2021. No. of participants- 24 3. IQAC organized online guidance and training for teachers on "Creation, Use and Significance of Digital Signature" by Cyber Expert Mr. Tanmay Dixit on 13th Feb. 2021. No. of participants- 25 4. Staff Welfare Academy organized a 'Lecture Series for Teaching and Non-Teaching staff' from 21 July to 27 July 2021 using YouTube platform. No. of participants- 560 5. Commerce Faculty organized 'Commerce Week-2020-21' on the theme, 'Emerging Dimensions of Entrepreneurship' from 25 Jan.to 30 Jan.2021. No. of participants- 150 6. IQAC with 5**

	Students Centric Committees, namely; SAVITRI- Competitive Examination Cell, Nature Club, Health Care Unit, Internal Complaints Committee and Counseling Cell, successfully organized 'Virtual Awareness Week' from 21st to 26th June 2021. Students gave a positive response to this 'Virtual Awareness Week' and about 1460 students participated and viewed the awareness presentations given by experts.
To organize National and International Level webinars to expand the exposure of staff and students on various topics of current relevance and to develop their organizational skills.	Inter-National Level- - Organized Two Days International Webinar on 'HO-FFICE: the New Normal' organized by IQAC and Dept. of Home Science on 5th and 6th February 2021. No. of participants- 580 National Level- - National Level Online Workshop was organized by the Department of Physical Education and Staff Welfare Academy of the college in collaboration with Govt. of Maharashtra District Sports Office, Nashik, on the theme, 'Fitness Renovation: A Blend of Ancient and Modern Techniques' from 21.06.21 to 26.06.2021. No. of participants- 410 - National Level Online Webinar organized by IQAC and Department of resource Management on the theme, 'Creating a Suitable Ambiance to Work From Home More Effectively' on 10th August 2020. No. of Participants- 538 - National Online Seminar organized by Commerce Faculty on the theme, 'Enterprise Leadership – The need of Time' on 28th June 2020. No. of Participants- 650 -

	National level Online Art Exhibition RANGSPARSH 2020 organized by Dept. of Art and Painting on 19/9/2020 using YouTube platform. No. of participants- 479 - 25th Jan.to 30th Jan. 2021- Commerce Week-2020-21- On the theme, 'Emerging Dimensions of Entrepreneurship'-150 students participated
To form new and renew existing MOU's with other Institutions/Organizations to widen knowledge and enrich experiences of students.	1. TSAD Department formed Local Level MoU with Geetanjali Boutique and Fashion, Indira Nagar, Nashik. 2. TSAD Department formed Local Level MoU with Bhairavi Arts, Dwarka, Nashik. 3. College Library formed Local Level MoU with Library of Sir MSG Institute of Nursing Edu. And Training, Nashik. 4. College Library formed Local Level MoU with Library of HPT Arts and RYK Science College, Nashik. 5. College Library formed Local Level MoU with Library of NBT law college, Nashik. 6. College Library formed Local Level MoU with Library of BYK (Sinnar) College of Commerce, Nashik. 7. Dept. of Physical Education formed Local Level MoU with Govt. of Maharashtra District Sports Office, Nashik. 8. ND Department formed Local Level MoU with Swasthya4U, Nashik.
To organize activities for overall development of students and to imbibe the core values of NAAC.	1. 29th June 2021- Poetry Recitation Programme, '???????' by Kalamandal and Hindi Dept.- 50 students participated. 2. 30th June 2021- Hindi essay competition- Social Effects of COVID- 19- 55 students

participated. 3. 28.09.2020- Virtual Sangeet Mahotsav-100 students and 30 teachers participated 4. 11.07.2020- Virtual Gurupaurnima Celebration in collaboration with Pawar Tabla Academy-30 students participated 5. 2/12/21- Guest Lecture for Students- 'Different types of Insulin and their administration'- 28 students participated 6. 16/6/21- Guest Lecture for Students- 'Mock Counseling'- 29 students participated 7. 4/9/2020 - Online Guest Lecture -Physiology, Function of Circulatory System- 28 students participated 8. 25/9/2020- online Guest lecture - Physiology & Functions of Kidney- 28 students participated 9. 14/10/2020- Guest lecture online- Endocrinology & Thyroid Gland-28 students participated 10. 16/10/2020- Guest lecture online- Pancreas & its Hormones-28 students participated 11. 15th Jan 2021- Guest online lecture on 'Nutritional Assessment'- 28 students participated 12. 10, 16 and 25 /6/2021 - Guest lecture series online- Nutritional Requirement of Physically active Person, Mock Nutritional Counselling, PCOS: An overview & its Non Pharmacological Management -28 students participated 13. 29/1/2021- online Guest lecture - Cholesterol Metabolism-28 students participated 14. 27th November 2020- Online Seminar on Pre-marital and Post Marital Counseling- Pre-marital and Post

	Marital Counseling-63 (S.Y. B.Sc.) students participated 15. 10th December 2020- Online Seminar on 'Planned Parenthood'- Planned Parenthood-67 (S.Y. B.Sc.) students participated 16. 10th June 2021- Guest Lecture- Planning and Budgeting of Centers for Children-26 T.Y.H.D. students participated 17. 10th to 12th May 2021- Workshop- Decision making, Resources and Energy Management-45 students of S.Y. (R.M) participated 18. 24th and 25th May 2021- Workshop- Auto CAD-52 students of S.Y.(R.M) participated 19. 18th and 19th June 2021- Workshop- Building services-40 students of S.Y.(R.M) participated 20. 23rd and 24th June 2021- Workshop- Anthropometric measurements and Workstation designing-44 students of S.Y.(R.M) participated 21. 16th July 2021- Guest lecture- 'Stress Management- A step towards Success'-30 students of S.Y. & T.Y. of RM participated 22. 03rd May, 2021- Guest Lecture- Change your Stress Issues- 45 students participated 23. 19th July, 2021- Guest Lecture- Fundamentals of Intellectual Property Rights-45 students participated
To organize internships for students & to motivate them to write project reports.	Due to the pandemic situation Organized online internships for UG & PG students for direct training by the employers and students were motivated to write project reports of the same.
To organize virtual 'Commerce Week' by Commerce and Economics	The Commerce and Economics Faculty organized 'Commerce

Faculty.	Week' from 25th Jan to 30th Jan 2021, on the theme, 'Emerging Dimensions of Entrepreneurship'. It helps to promote interaction between experts from industry and students. Over 150 students from Commerce and Management Faculty participated in the same.
To organize workshops for students to expand knowledge horizons and to encourage learning of new skills.	- 1st Jan to 15th Jan 2021-'Marathi Bhasha Sanvardhan Pandharvada' (Lecture Series)- 50 students participated - 28 Feb 2021- 'Marathi Rajbhasha Din'- 60 students participated - 28.09.2020- 'Sangeet Mahotsav'-100 students participated - 19/9/2020- National Level Online Annual Art exhibition RANGSPARSH 2020- 46 students participated - 1/06/2020- Extension Activity- Prepared above 750 masks & distributed to NGO & Staff of SMRK-BK-AK MM- 24 students participated - 10th to 12th May 2021- Workshop on 'Decision making, Resources and Energy Management' - 45 students participated - 24th and 25th May 2021- State level Workshop on 'Auto CAD'- 52 students participated - 18th and 19th June 2021- State level Workshop on 'Building Services' - 40 students participated - 23rd and 24th June 2021- State level Workshop on Anthropometric measurements and Workstation designing- 44 students participated
To encourage students to participate in competitions to get wider exposure and develop	? 10 June 2021-Research Paper Presentation Competition by BMN College, Matunga.- 02 students

confidence.	participated ? 6th and 7th March March 2021- Poster presentation by students in 20th National Level annual e-conference MCEAM, Pune-08 students participated ? 30th Sept. 2021 to 30th October 2021- Selection of paintings in 4th International Level Online Exhibition NIRANTAR-2021 by Nirantar Art Foundation, Mumbai.- 02 students participated ? 26th May 2020-National Level Swadeshi Bloom E- Webinar by Nirmala Niketan College of Home Science -01 student participated ? 21 August 2020- International Webinar on 'The Journey of Early Childhood Education 2020: Educators & Caregivers as Navigators of Change' organized by SMT.PN Doshi Womens College Ghatkopar Mumbai.- 01 student participated ? 17 July 2020- International Webinar on Preparing Your Child for School organized by Dept. of Child Care Shri M.D. Shah College of Arts and Commerce Malald West Mumbai -01 student participated ? Online course 'Learn from Manish Malhotra Fashion Designer' International London School of Trends Accreditated by British Accreditation Council.- 03 students participated ? State Level Online Quiz by Nashik Entrepreneur Forum 2020- 01 student participated ? National Level Online E- Webinar by SVT College of Home Science, Mumbai. -03 students participated ? National Level Online E- Webinar by HAL College of Home Science.- 04 students participated ? 30 August 2020-National Webinar on

	National Education Policy 2020 and Quality Education in Bihar organized by IQAC of Womens College Samastipur In collaboration with Mithaila School Of Economics, Darbhnga -01 student participated ? From 20th June-24th 2021.-Completed Design Your Destiny Online workshop- 01 student ? 01student Started A Blog @Women.Empowerment From June 2021 ? 4 June 2020-Webinar on 'Watch What You Eat to Fight COVID 19 pandemic' organized by IQAC & Dept. of M.Sc. Specialized Dietetics of SVT College of Home Science, SNDT Uni. Mumbai.- 01 student participated
To organize 'Marathi Bhasha Sanvardhan Pandharwada- 14th Jan. To 28th Jan. 2021' by Marathi Department.	Marathi Department organized in collaboration with Dr. Babasaheb Ambedkar Mahavidyalaya, Kolhapur and Shri. R.R. Patil Mahavidyalaya, Sangali, 'Marathi Bhasha Sanwardhan Pandharwada' on 25th, 27th and 28th Jan. 2021. 42 students participated in this programme. Activities conducted during this period were guidance lecture, poetry recitation and discussions.
HD Department to organize or participate in 'Bal-Mela'.	25th and 26th June 2021-Virtual Balmelava organized by Human Development Dept of Dr. Bhanuben Mahendra Nanavati College of Home Science, Mumbai. -20 students participated.
To encourage staff & students in their research activities.	Encouraged staff to attend National and International Conferences and Webinars as also to present and publish papers in peer reviewed journals and UGC approved journals. To encourage

	students to participate in National and International level forums.
To organize Guidance lectures through 'Savitri' Competitive Exam Cell	'Savitri' Competitive Examination Cell organized a virtual guidance week from '6th to 10th July, 2021' on the themes 'Preparation of Civil Service Competitive Examinations.' 445 students participated in this programme. The resource persons were eminent personalities from related fields.
To organize publication of college magazine and compilation of research papers.	1. Publication of college magazine 'Shatarupa' was published on a theme- 'COVID 19 Pandemic-Challenges & Opportunities' and nearly 41 articles and poems of students published in this magazine. Students get platform to develop their writing skills. It was released on 28/06/2021. 2. Publication of 'Impressions' is a compilation of research and review papers of staff members who presented papers at seminars and conferences on 28th June 2021.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	13/07/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**10/01/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**115**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1022**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	140

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	272

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	48

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	37

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	40

4.2 Total expenditure excluding salary during the year (INR in lakhs)	266559

4.3 Total number of computers on campus for academic purposes	131

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

```
Following means are used to ensure effectiveness:

  1. Prospectus - College ensures effective curriculum delivery to
     its stake holders especially parents and students by giving
     its information in its prospectus.

Senior college- Prospectus

https://www.smrkwomenscollege.org/e-prospectus-senior-college/

Junior college- Prospectus

https://www.smrkwomenscollege.org/e-prospectus-junior-college/

BMS- Prospectus

https://www.smrkwomenscollege.org/e-prospectus-bms/

  1. Academic Calendar - Institute prepares an Academic Calendar
     that indicates the dates of starting and ending of each Term,
     Examination Schedule, Date of particular co-curricular and
     extra-curricular activities and events are organized by
     various departments and committees.

https://www.smrkwomenscollege.org/academic-calendar-2020-21/

  1. Workload Distribution - Staff workloads are carefully
     distributed by HODs. Copy of workload approved by the
     Principal is kept in record.
  2. Annual Teaching Plan - After receiving approval to assigned
     workload of concerned teachers, H.O.D. provides a copy of
     syllabus, to the departmental staff. Each teacher prepares
     annual plan for each subject.
  3. Time Table - Committee prepares the time table for each class
     based on curriculum. Approved time table is circulated to the
     concerned teachers. The time table is displayed at notice
     boards.
  4. Monthly progress Teaching Report - It is an important
```

monitoring tool for effective implementation of curriculum and teaching-learning transactions. Every teacher records details of classes taken. This report is submitted to the Principal for remarks. This monthly report is a self-monitoring and self-assessment tool used by teachers for effective curriculum implementation.

5. Meetings of HODs and Coordinators - HODs and Coordinators conduct minimum two meetings each term to plan academic and co-curricular activities. H.O.D.s, Coordinators, Vice-Principals regularly review and monitor the academic planning as well as delivery of the curriculum.

6. Meetings of Mandatory Committees- IQAC prepares quality benchmarks for the academic year and reviews attainment of the previous year's benchmarks to prepare a fulfilment report. The QCC obtains feedback from various stake holders periodically to ascertain the quality of curriculum delivery. The Examination Committee plans examination schedules in compliance with University regulations. The Principal meets the IQAC Head, QCC Head, HODs, Coordinators and Committee In-charge periodically to monitor and give suggestions with regards to effective implementation of curriculum throughout the year.

7. ISO 9001:2015 Certification - This quality management system is implemented for effective implementation of all academic activities and processes. It verifies the monthly progress reports with annual teaching plans, fulfilments of result related objectives by suggesting corrective and preventive action to improve academic performance.

8. Other Relevant Policies Framed for Effective Curriculum Implementation-

Student Orientation Programmes-Principal of the college addresses newly admitted students regarding vision, mission, objectives, curricular, co-curricular and extra-curricular activities and student support systems available in the campus.

MoU's are formed with industries, institutions and organisations to increase the scope of training and guidance for the benefit students and to add a dimension to the teaching-learning process.

9. Parents Meet is organized by Parents Association of the institute. The parents are informed about college profile and academic processes, and parent's feedback on curriculum is taken. This year due to the limitations imposed by Covid-19 pandemic Parents Meet could not be organized and parent's feedback on curriculum was not taken.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1218h0u8IgET Kdxj-cltyq2fG2z3FasRc/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Despite of the difficulties and challenges put forth by the COVID-19 pandemic, the conduct of Continuous Internal Evaluation was regular and smooth. However, due to lockdown imposed by the Govt. of Maharashtra and the terms shifted by the affiliating University, the schedule of Examination was altered.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.smrkwomenscollege.org/academic-calendar-2020-21

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil- (No admissions due to Corona Pandemic)

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The details are provided in additional information.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

143

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.smrkwomenscollege.org/action-taken-report-2020-2021/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.smrkwomenscollege.org/action-taken-report-2020-2021/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1022

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IQAC has developed formats to enlist advanced learners and slow learners.

Every department identifies the advanced learners and slow learners.

During the current year Remedial Teaching is conducted by department of Sociology

and Resource Management and record has been maintained in the formats Created

by the IQAC and authenticated by the QCC of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1a4PKilP_bp1MTCq-abe1DOazRFRTT9QX/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1022	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used ICT enabled tools extensively for effective teaching-learning process during

the COVID-19 pandemic and the online teaching forced due to lockdown situation.

List of ICT enabled tools used by teachers:

1. Digitalized Library with ICT and other E-learning facilities.
2. PPT Presentations and PPTs with voice over.
3. K-Yan all in one compute used in Smart Class rooms.
4. LAN Facility.
5. OER- such as YouTube videos and films
6. Google Classrooms for students to interact with them, share reading material,

Assignments, Quizzes, assessing and evaluating them, etc.

1. Zoom and Google meet platforms to conduct online classes and practical training.
2. Google forms to conduct online examinations for internal and summative evaluation.
3. Subject related inputs from internet to motivate students to get updated knowledge.
4. OBS studio to create educational videos.
5. Platforms like Zoom, Google meets and YouTube to organise and stream webinars and guidance workshops.
6. AutoCAD Software for designing in RM Dept.
7. Email facility for submission and circulation of important announcements and social media groups like Telegram, WhatsApp to communicate with the students.
8. Social media platforms like Face book, Instagram, Twitter.
9. E-books, e-journals, blogs, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17.81

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Frequent Internal Assessment of learners:

Two unit tests in each semester for all theory subjects. Continuous diagnostic Internal

Assessment for all practical subjects. Timely submission of practical work. Surprise tests,

class tests are conducted.

University has adopted a semester system. Final examination for theory and practical in

each semester. Continuous Internal Assessment through various innovative and interactive

teaching methods.

1. Varied Student-centric techniques of assessment adopted:

- Project Presentations
- Role-Play Presentations
- Group-Presentations
- Viva on Projects
- Chart and Poster Competitions
- Quizzes
- Study visits
- Mock Interviews
- Seminar Presentations
- Workshops, etc.

Institute ensures transparency by following ways:

- Surveillance of CCTV cameras.

- College level Examination Squad to ensure transparency.

- Centralized paper-setting programmes are organized.

- Centralized Assessment programme for each term.

- Supervision strictly by teachers to ensure fairness.

- Controller of examination monitors smooth conduct of the examination.

- Results of college level Final Examinations are declared within 45 days.

- Students can check corrected papers.

- Examination related rules and regulations are displayed for students.

-75% attendance is compulsory for appearing in final examination.

- Confidentiality of question papers is maintained.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Rules and regulations of 'SNDT Women's University' and 'Maharashtra Public

University Act' are categorically followed while dealing with examination related grievances. Examination grievances are tackled by Examination Committee.

-Grievances of various types such as cases of copying and using unfair means during examinations, Not getting marks as per student's

expectations, Absenteeism during examination due to health or family related issues, Internal Assessment not cleared, Late appearance during examination, leaving examination in the mid-way due to fear of failure or for being unwell, etc. are looked into by Principal, Vice-Principals and Controller of Examination.

-Papers are impartially evaluated by the subject teachers within stipulated time span.

-Ours is a women's college having majority of female teachers. The teacher-student relationship is very healthy and open. Hence, most of the minor complaints regarding examinations are taken care of at the inception and are solved with the student being the beneficiary and satisfied about the same.

-University ensures transparent conduct of university examination by organizing Flying Squad visits.

-The institution has a 'Student Counselling Cell' which provides academic counselling along with other necessary aspects. Students having academic or examination related issues are identified by teachers and sent for counselling. This helps to resolve many grievances of students.

-The college gives utmost importance to examination related grievances and tries to resolve them as early as possible for Internal as well as University examinations.

-College takes due care of providing timely redressal of examination related grievances and protects the students from getting relegated or losing an academic term.

-All the examination related work is completed as per the academic calendar schedule, very efficiently and effectively.

At College Level examination related grievances are resolved by way of:

For annual examination results, facility of re-checking, re-evaluation is provided at college level. Open discussion with concerned teacher is held regarding the grievance. Internal test papers are shown to the students in the class and if any grievances in assessments are reported, they are resolved by the concerned subject teacher. Internal mark-sheets are displayed on Notice Board.

If grievances are reported, they are taken care of by the Result Committee of the college.

At University level examination related grievances are resolved by way of:

For annual examination results, facility of photo-copy of answer sheet, re-checking, re-evaluation is provided at University level. If a student is failing in a particular subject, student can apply for re-checking and revaluation. The student can also request for photocopies of answer books.

If grievance of a candidate remains unsolved, she can approach the University authorities.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1KonW2DlXVuF FL-MKwzTv4q8wtIeiEooV/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 –

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students:

Programme outcomes, programme specific outcomes and course outcomes for all programs offered by the institution are communicated to teachers and students in the following way:

-College Website: www.smrkwomenscollege.org

-University Website: www.sndt university.ac.in

-College Prospectus gives detailed information about the above.

-Faculty Meetings are conducted four times in an academic year.

-Departmental Meetings are conducted at least four times in an academic year.

-Annual staff meetings are conducted four times in an academic year.

-Orientation Programmes for students in the beginning of an academic year.

-Introductory Lectures of the respective courses.

-Syllabus copies are kept in the library.

-Notice Boards and showcases to display information.

Programme Specific Outcomes in terms of Career and Job opportunities:

B.A. and M.A. (Marathi):

Writer and Editor,

Translator,

Public Relation Officer,

News Reader on Television,

Journalist,

Teacher, Professor,

Anchor and announcer,

Language Software Developer.

B.A. and M.A. (Hindi):

Writer and Editor,

Translator,

Public Relation Officer,

News Reader on

Television, Journalist,

Teacher, Professor,

Anchor and announcer,

Hindi Officer in State and Central Government,

National Hindi Officer,

Screenplay Writer,

Film Critique,

Language Software Developer.

B.A. and M.A. (Sociology):

Teacher,

Professor,

Social Worker,

Government Officer,

Working in Social and Non-government organization.

B.A. and M.A. (Music):

Teacher, Professor,

Professional Singer,

Participation in Music Concert,

Radio and Television Artist,

Music Director,

Music Classes.

B.V.A.:

Illustrator,

Studio Manager,

Graphic Artist,

Printing Press Artist,

3-D Animator Artist,

Sketch Artist for crime investigation,

Designer in Advertising,

Set Designer,

Curator,

Preservationist in Museum,

Freelancer.

B. Com. and M. Com.:

Teacher,

Entrepreneur,

Professor,

Project Consultant,

Tax Consultant,

Financial Consultant,

Software Professional,

Sales Executive,

Marketing Agents,

Personnel

Manager,

Business Executive,

Share Broker,

Bank Executives,

Advertising Agent,

Programmer,

DTP Operator.

B.Sc.(Nutrition and Dietetics):

Dietician Food Services,

Food Product Development Manager,

Nutritionist, Health Educator,

Programme In-charge in Social Welfare Projects, Nutrition Consultant,

Dietician,

Food Service Institution,

Teacher.

B.Sc. (Human Development):

Pre-school teachers,

Supervisors,

Consultants,

Parent Educator in Schools,

School Counsellors,

Project Coordinators in GO's and NGO's,

Event Managers,

Executives in corporate sectors,

Nursery School owners.

B.Sc. (Resource Management):

Teacher,

Front Office Manager,

Assistant to Architect,

Interior Designer,

Landscape Designer,

Technical Adviser,

Designer in Furniture

Manufacturers And Showrooms,

Maintenance Consultant.

B.Sc. (Textile Science and Apparel Design):

Textile Designer,

Costume Designer,

Fashion Designer,

Technical Assistant in Quality Control Department, Research Assistant,

Freelancer,

Teacher/Instructor.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://smrkwomenscollege.org/course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs, PSOs and COs are measured by way of continuous

diagnostic evaluation of students done through unit tests, term end examinations, university Examinations, practical assignments, practical examination, quiz, presentations, seminars and internship performance. Unit tests are regularly conducted in each semester. Papers are impartially evaluated by the subject teachers within stipulated time span.

Achievers are appreciated by the teacher in the class as well as by college authorities and weak students are given guidance to improve their performance.

Individualized attention is given to students with regards to their performance. E.g. In faculty wise staff meeting irregular students are pointed out and their parents are called for meeting to discuss the absenteeism. For consecutive absence of students, parents are informed through letter or phone calls about the same. Counseling is provided to the weak and irregular students and their parents by the Principal, Vice-Principals and the Student Counseling Cell. Parents meet is organized every year to orient the parents about the overall functioning, discipline policy, examination rules and regulations, etc. of the college. Each semester the results are analyzed by the department and corrective measures are taken.

The results and other achievements of each faculty are discussed in the meetings with the Principal as well as the Management. The problems are identified and corrective measures are chalked out and implemented.

For example: Remedial teaching, intensive coaching, etc.

Assessment Strategies: Examination Committee decides the strategies of assessment on the guidelines given by SNDT Women's University. Based on credit system and semester pattern, necessary strategies are developed to maintain goals set for results as IQAC benchmarks.

Outcomes in terms of progression to higher education is satisfactory.

Corrective Measures to Over-Come Barriers of Learning:

For language barriers: Courses in Fundamental English are offered to students at first year degree level so that language barrier reduces.

For knowledge barriers: Remedial Coaching is given to academically poor students to improve their understanding of basic concepts of the subject. Add-on courses in ICT are provided as supplementation to the main course.

For Individuals: Personal Counseling is provided by 'Counseling Cell' to help the students to find solutions for their personal shortcomings, relationship concerns and family related issues.

For Financial barriers: Financial Assistance is provided to students as and when the need arises by 'Student Welfare Fund Committee'.

For Parental Support: Counseling is provided to parents of students in case they want to discontinue studies of their wards, family problems, etc.

For Health barriers: Health care unit provides first aid and brings awareness about wellness through lectures. Health check-up of students is done at entry level.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://smrkwomenscollege.org/course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

323

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.smrkwomenscollege.org/iqac-final-report-2020-21/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.smrkwomenscollege.org/sss-2020-21/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for

creation and transfer of knowledge. The attached document throws light on

the committees and associations undertaking various knowledge creation

and transfer activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1q8V7j7k5wdQnO3jyhFOXGsE5CP-fCI3s/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.smrkwomenscollege.org/research-page-2020-21/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4.1-

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year.

Dates and Duration

Title of Activity

Description

Participants

Nov. 2020

Preparation and Donation of Face-Masks

To provide safety from spread of COVID-19 Pandemic, the TSAD Dept. students prepared and distributed multiple face masks among teaching and Non-teaching Staff of our College and the security personnel of College and G.E. Society.

40 students and 3 teachers

Nov. 2020

Preparation and Donation of Face-Masks to Parivartan Sanstha – an NGO

To provide safety from spread of COVID-19 Pandemic, the TSAD Dept. students prepared and distributed multiple face masks free of cost among nearby villages of Nashik city through Parivartan Sanstha – an NGO

50 students and 3 teachers

21th to 26th June 2020

Awareness Week

The IQAC and 5 student centric associations organised a Weeklong awareness programme for F.Y. students of all faculties of the college incorporating following topics for discussion:

-Hygiene Awareness,

-Nutritional Awareness,

-Gynaecological health &PCOS Awareness,

-Legal Awareness,

-Competitive Exam. Awareness,

-Environment Awareness.

Along with students this programme could reach their parents and family members since it was an online activity. Due to the YouTube streaming of the programme, it was available on the internet for viewing even later. The viewers went of increasing with each passing day, making it available to many people outside the framework of college.

Initially it was planned as college activity but it became an extension activity of IQAC and five student centric associations – Savitri- Competitive Exam. Cell, Nature Club, Health Care Unit, Internal Complaints Committee and Student Counselling Cell.

1460 students and 12 teachers

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1SMpCY-8loL_HzAxmk6iRouwem-ZzoRrD/view?usp=sharing
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

382

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2 (Internship and Field Work)

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A. Physical area under use:

Total Build up area: 3532.00 sq. meters.

B. Class Rooms:

- 40 furnished classrooms with blackboards, notice boards, lights and fans while 33 havingLAN facility.
- 12 well-equipped laboratories with 9 LCDs
- 5 Digital Classrooms: with ICT based modern equipment like K-Yan all-purpose computers with projector.

C. Technology enabled learning Spaces:

- Conference Hall –(Ground Floor) circular conference meeting arrangement which can be converted into a Seminar room set-up, LCD Projector, dedicated CPU, OHP, White Boards, etc.
- Seminar Hall (on first floor)- Air-conditioned hall with 200+ students and staff capacity and with
- LCD Projector, dedicated CPU, Audio, Video Recorder, CD/DVD Player Sound system, etc.
- Seminar Hall (on second floor)- Hall with 80+ students

capacity with LCD Projector, dedicated CPU, Audio, Video Recorder.

D. Computer Laboratories:

- Two computer labs with Pc's, UPS, Modem, Router, LAN, Printers and Scanners.
- Computer room for teachers with PC's, UPS, Modem, Router, LAN, Printers and Scanners.

E. Examination Room:

- Examination management facility with adequate storage of examination related material.
- E-mode University Examination Centre: with PC's, printer, scanner, reprography facility.

F. Other Facilities:

- Staff-Room: With a kitchenette and Tea Club Facility equipped with comfortable sitting arrangement and tranquil ambience, a Water Cooler, Lockers, Notice and Display Boards, White Board, etc.
- Research Cell: A separate section in the Library.
- Incubation Centre.
- Language Laboratory.
- Ramp at the entrance and wheel chair for physically handicapped students.
- Kitchen Garden.
- Medicinal Plants in the garden.
- Shantiniketan Students Creativity Centre.
- Horegallu- Communication Platform.
- Separate Two-Wheeler and Four-Wheeler parking facility.

G. Administrative Facilities:

- Office
- Record room
- Store Room
- Exam Room
- IQAC Office

H. Additional Facilities:

- **Sound system (amplifier with speakers)**
- **LCD projectors**
- **Computers**
- **Laptops**
- **Printers**
- **Scanners**
- **Books Scanner**
- **Photocopier Machines**
- **Tape Recorder**
- **CCTV Systems- CCTV Cameras with T. V. Monitors**
- **Generator**
- **Overhead Electrical Power Generator Solar System**
- **Digital Notice boards**
- **Water coolers**
- **Water purifiers**
- **Refrigerators**
- **Microwave Oven**
- **Fire extinguishers**
- **Sanitary Pad Vending machine**
- **Rain Water harvesting unit**
- **P.V. Solar System**
- **Air conditioners**
- **Vermi-compost Unit**
- **Public Address System- Mikes, Amplifiers**
- **White Boards**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga center, etc.) and cultural activities.

Facilities available for sports, games (indoor, outdoor, gymnasium, yoga centre, etc.) and cultural activities :

- **Department of Physical Education: A separate Sports office**
- **Out-door Games: Play-ground and equipment is available for**

games like Kabaddi, Kho-Kho, Handball, Cricket, Athletic, volley ball, etc.

- **In-Door Games**: Facility is made available for in-door games such as Carom, Table Tennis, Chess, and Badminton etc.
- **N.S.S. Office**- Equipment for conducting residential camp for over 50 students. Students' Council Office- with adequate infrastructure.
- **Cultural Activities and Public Speaking**: 'Patankar Hall' is available to carryout related activities.
- **Student Counseling Cell**: In-house counseling facility is available for students in a secluded place.
- **Gymnasium**: Fitness Centre equipped with various physical fitness machinery.
- **Health Care Unit**: With First aid kit and medical facility is made available for yearly health check-ups and for emergency cases.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1vP32udbufrErdgSvFOIeF7XOuHvHRW--/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://smrkwomenscollege.org/ict/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 2,66,559/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File]()
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1

Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of Automation

e-Granthalaya: A Digital Agenda for Library Automation and Networking from NATIONAL INFORMATICS CENTRE, Government of India

Partially

3.0

2018

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the	**B. Any 3 of the above**

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6,15,897/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities including Wi-Fi. Details are

given in additional information.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/19VUYDWhlMa_nRdP8qo_zDH63xH7xAOtc/view?usp=sharing

4.3.2 - Number of Computers

131

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 25,51,711/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities:

Systems for Maintenance and Utilization:

1. **Budget provisions are made for new as well as old facilities, repairs and maintenance.**
2. **Departmental budget by office and library is made available every year.**
3. **Establishment/repairs and maintenance committee is formed. Principal is theChairperson of the same.**
4. **College Development Committee is also formed for overall planning and development of college. Departmental requirements for new purchases and maintenance of old are collected every year and approved in the College Development Committee meeting.**
5. **Stakeholders' suggestions are also considered.**
6. **Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each Department.**
7. **Depending on availability of funds, requirements are fulfilled by establishment committee under guidance of Principal.**
8. **The Heads of Departments of the college takes a periodical review of repairs and maintenance requirements of their respective Departments.**
9. **The institution has annual maintenance contract (AMC) for physical facilities and equipment and maintained on regular basis.**
10. **ISO 9001:2015 Certification auditors certify the proper maintenance and utilization of all the facilities in the college.**

Procedures for maintaining and utilization:

1. The cleaning and the maintenance of the classrooms and laboratories are done by the non-teaching staff as per cleaning schedule which is monitored by head of the department.
2. Laboratory rules and regulations are prepared and displayed for students.
3. The instruments are calibrated by calibration agency. For calibration 'Annual Maintenance Contract' (AMC) is given to 'Sri Sai Precision Instrumentation and Research Centre', Nashik.
4. The college has adequate number of computers with IT facilities maintained by Computer Maintenance Service Provider.' - Hi-Tech computers, Nashik.
5. The Digital Classrooms (K-YAN computer system) are maintained on regular basis by IL & FS Education, Mumbai.
6. The college website is maintained regularly by website provider- Abhash Tech, Pune.
7. Maintenance of electrical equipment is regularly done through service agencies visit on call basis.
8. Rain water harvesting system has been in place.
9. The appointment of a Gardner helps in the maintenance of the garden.
10. Pest control is also carried out at regular intervals.
11. All the facilities like fitness centre, sports facility, health care centre and parking facility is maintained on regular basis.
12. 'Health Care Centre' conducts Health Check-up Camp every year for the benefit of the students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1uMFy6b2_uEC6P7ya-UejNJm-FCxD6oQa/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

323

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://drive.google.com/file/d/1zDXRXmUizU2akUjQEcrqhs3AuimBYY60/view?usp=sharing
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

545

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NIL

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

81

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`NIL`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`NIL`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

`Our institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities:`

1. Students' Council:

The College has a dynamic and active 'Students' Council' which works throughout the year conducting many activities which helps in holistic development of the students.

The students' council is formed by selecting the students on merit basis. The toppers of each class are nominated as 'Class Representatives' (CRs). These CRs elect the

'General Secretary' and 'Cultural Secretary' from amongst them. All other CRs work as members of the Students' Council. Students' Council has a pre-determined structure which is constituted as below:

- Chairperson (a senior staff member)
- Committee members (from the staff)
- General Secretary
- Cultural Secretary
- Class representatives as student members

Students take responsibility of organizing various events in college under the guidance of the Students' Council In-charge and teacher members.

1. Representation of students on Administrative, Academic bodies/Committees:

- There is also a student representative in every important academic and administrative body of the institute, such as:

- Internal Quality Assurance Cell
- Discipline Committee
- Library Committee
- Anti -Ragging Cell
- Students' Council
- Internal Complaint Committee
- Discipline Committee
- Grievance Redressal Cell
- Dept. of Physical Education
- Learner Centered Associations
- Canteen Committee

1. Other activities of student engagement:

- College publishes the Student's magazine 'Shatarupa' every

year. This magazine was conferred with 'Best Magazine Award' three times for quality lay-out, Quality Content, innovative theme, timely publication, etc.

Students contribute articles and poems to the magazine.

- College organizes an educational exhibition 'SRUJAN' on a specific theme every year which is entirely handled by students by arranging displays of all departments.

- Marathi Day
- Hindi Day
- HAN Day Celebration
- Commerce & Economics Week Celebration
- Kala Mandal Programmes
- Nature Club Programmes
- Marathi Bhasha Sanvardhan Pandharwada
- State/National level Seminars/ Conferences
- Students participate in Residential Camp of 10 days organized by NSS in a nearby village adopted by college. Students get first-hand experience of living with self-help, engaging with rural community and conducting welfare activities for the villagers. This exposure widens their social horizons and imbibe human values as well as social responsibility in students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1lKRk0Sdf8mPKqGke5XpZXZoF0t1Pp4_H/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	*View File*
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	*View File*

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Past Student's Association from 1995. It is playing a significant role in the growth and development of the college through various means as follows:

1. Financial Means:

I) Collection of Funds & Sponsorships every year from Programmes & competitions organized by Past Student Association like

1. **Garba Dance Competition**
2. **Miss SMRK Personality Contest**
3. **Fun-Fair Stalls**
4. **Stalls in SRUJAN: An Educational Exhibition**
5. **Participation as delegates in State and National level Conferences and Seminars organised by college.**

II) Donations in the form of Advertisements collected by Alumni for College publications namely:

1. **'Shatarupa' College Magazine**
2. **College Prospectus**
3. **College Pamphlets**

2. Non- Financial means:

Contribution of the alumni for the growth and development of the institution:

1. Alumni are invited as resource persons to conduct skill based and competency building workshops held by various departments.
2. They are also invited as Guest Faculty to share their knowledge, views and experiences with current students.
3. They work as Brand Ambassadors and contribute by way of promoting the institution by mouth publicity as well as helping the 'Advertisement Campaign' of college by broadcasting college related advertisements on Radio and Local Television Network.
4. Alumni establish MOU's with various departments and help to conduct visits, workshops and other activities.
5. Alumni of college provide internship placements to students in their industries and organizations.
6. Alumni of college are invited as judges for various competitions, key note speakers and guests of honours.
7. Representation of Alumni as guest speakers in various student centric bodies.
8. The alumni working in different fields take interest in providing their services to the college. With their help and guidance it has been possible to establish social linkages which are of immense significance in curricular development of the students.
9. The institution organizes 'Past Students' Meet' which has been named as 'Confluence: A Sangam', every year in the month of December. During this meet, the college felicitates well placed and enterprising alumni to encourage their achievements and enhance their involvement in college activities.

In the current year due to Corona Pandemic and the lockdown situation, no major group activity was carried out.

File Description	Documents
Paste link for additional information	https://www.smrkwomenscollege.org/iqac-alumni-association-report/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Motto of the college is 'SHRADDHA VINDANTE VASUHA' that means 'One can conquer the whole world with utmost faith in oneself'.

The Vision of the college is 'Upliftment of Status of Women in the Society through Quality Education.' The Mission of the college is 'Empowerment of Women through Quality Education'.

Value Orientation activities based on Vision & Mission:

1. The institution formulates and exercises policies in line with the Vision and Mission. The leadership ensures that these are fulfilled through delegation and involvement of all the stakeholders. This is done through value orientation activities based on the mission.
2. Governance Leadership through Various Committees:
3. College has formed various committees to achieve the Vision and Mission. This also nurtures effective leadership among the stakeholders.

College grooms Leadership at Various Levels:

1. Principal is the main source of inspiration. She guides in the decision making and action implementation of the quality policy. She insists on meticulous planning to ensure smooth functioning of all activities in the institute. She plans strategies, policies, disciplinary measures and academic activities and provides required infrastructure for effective functioning. She initiates new programs by taking into consideration needs and demands of students, parents and the society. She also facilitates procurement of grants from funding agencies. The Principal ascertains disciplinary measures through Grievance Redressal Cell, Anti-Ragging Cell and Women's Cell. She develops and nurtures linkages with other Academic Institutes, Industries, Associations, Social and Cultural organizations, GO's and NGO's, etc. The Principal trouble shoots and co-ordinates overall functioning of the institute.
2. College prioritizes in ensuring the quality level of faculty

    members during appointment.

3. The college administration and Academic departments work hand in hand to formulate action plans and strategies.

4. The authorities delegate distribution of work among the staff members.

Qualityis imbibedat various levels such as –

1. Administrative staff, Support staff and Students- through various training and skill based programs organized by Staff Academy and Entrepreneurship Development Committee.

2. Committee Chairperson, Coordinators and members conduct periodic meetings to plan and execute academic, co-curricular and extra-curricular activities.

3. Major decisions and strategies are communicated to staff members through staff meetings and to students through Students' Council meetings and class teachers.

4. Regular meetings are conducted to review functioning and identify gaps in planning and implementation.

5. Corrective and preventive measures are taken whenever necessary.

6. Term and Annual reports help to monitor the action plan.

7. Periodic ISO 9001:2015 Audit helps to improve the actions and quality procedures, documentations, fulfilment of objectives and mission, etc.

Thus college gives academic freedom to staff for making teaching learning process effective. College enjoys stress free ambience which facilitates creative processes that results in concrete proposals, ideas and prototypes that drives the progress. College also has 'Transparent management' where discussions are held with both, teaching and non-teaching staff to know about their ideas and innovations so as to turn them into reality. Thus governance of the college through effective leadership at all desired levels plays crucial role and keeps the entire team motivated.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/14I6SvOh8jH-fkio0DtRIOQL5aRKl4L_Z/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management.

The college has implemented participative management from its inception. Teachers and students are involved in planning, executing and monitoring various activities. Institution has 40 plus committees to facilitate smooth functioning of various activities. Student and support staff representatives are members of these committees. The 'Local Managing Committee' and 'Branch Council' has teachers' representation. All stakeholders give participation at all levels. This develops a sense of responsibility and nurtures participative culture.

The administrative and academic structure of the college gives opportunity to all the stake holders to participate in the decision making process. The Principal is the administrative and academic Head. Next in the authority positions are Vice Principals, coordinators and department heads. The recommendations that emerge from departmental meetings are sent to the principal through proper channel. The office of the college follows all the norms laid down by the University, the UGC and the government.

Few examples of participatory management:

Inter-National Level-

- Organized Two Days International Webinar on 'HO-FFICE: the New Normal'

National Level-

- National Level Online Workshop on the theme, 'Fitness Renovation: A Blend of Ancient and Modern Techniques'
- National Level Online Webinar on the theme, 'Creating a Suitable Ambiance to Work From Home More Effectively'
- National Online Seminar on the theme, 'Enterprise Leadership – The need of Time'
- National level Online Art Exhibition RANGSPARSH 2020

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1w_IV-ZxVU4AeTL20GEodR6LhqLwg2gJB/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has a concrete perspective plan of development which is reviewed every year.

Following aspects are included in the perspective plan of development to achieve the institution's mission and objectives:

1. Make online admission procedure more user-friendly.
2. Recruit staff to regularize academic processes.
3. Monitor the formation of committees and their functioning to achieve set goals.
4. Up-grade Infrastructure (physical, ICT, etc.).
5. Fulfill departmental requirements by allotting budget to achieve academic goals and to enhance quality of teaching-learning process.
6. Improve and update library facility to provide world class knowledge resources to students.
7. Organize innovative, value oriented and more participatory activities through student-centered associations to develop better skills in students.
8. Develop more industry-linkages to increase their participation in college activities by way of providing knowledge, internship facility, recruitment and funding of programmes.
9. Organize Sport events at inter-collegiate and University level to better exposure of students.
10. Organize State, National and International level Seminars and Conferences every year to create a knowledge sharing platforms.
11. Provide specialized training to teachers and improve their skills.
12. Improve Quality Management Systems through IQAC.
13. Widen 'Feedback Mechanism' by developing new QCC formats.
14. Ensure quality development and quality sustenance by having regular audits.
15. Promote extension activities through NSS wing to develop

social responsibility among students.

16. **Strengthen alumni network by organizing programmes and by recognizing their achievements.**

17. **Encourage participation of students in college level, inter-collegiate, university, State and National level programmes to develop leadership qualities in students.**

18. **Undertake environment initiatives to create sustainable campus.**

19. **Promote creation of a 'Green and Clean Campus'.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1ds_xH3hz-1C5no3CpxsYG6ea9OfpHTed/view?usp=sharing
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College belongs to Gokhale Education Society-

As per the constitution of the society The Governing Body and The Senate of the Society is formed.

Subject to the general control of the Governing Body of the society, the administration of the college is vested in the Managing Committee appointed by the Governing Body. Managing Committee meets at least twice in a year. Branch Secretary is the Secretary of the Managing Committee of the College and submits

audited statements of accounts, reports, budgets etc. to the Senate and Governing Body through the

Secretary of the G. E. Society after they are considered by the Managing Committee within two months after the close of the financial year.

Local Managing Committee (LMC):

There is LMC for the college consisting of such members and nominees as may be prescribed by the rules.

Principal of the college is ex-officio secretary of LMC now called as College Development Committee (CDC). Functioning of this committee is subject to the general control of Governing Body of G. E. Society.

Chairman of LMC is nominated by Chairman of Governing Body.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://docs.google.com/document/d/1SYogZVn5RtZV_bYZ6X7e2cvvs5a04dKK/edit?usp=sharing&ouid=105792326042151584695&rtpof=true&sd=true
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the various welfare-schemes/measures available for teaching and non-teaching staff of the institute:

1. **The staff is insured under 'Group Insurance Scheme (GIS)'of LIC.**
2. **'State Government Group Accident Policy' for staff.**
3. **Staff members of the college can avail loans from Gokhale**

Education Society's Credit Co-operative Society.

4. Advance is given to staff having severe emergency as medical assistance against salary.
5. As per government norms 'General Provident Fund', Pension Scheme and DCPS scheme applicable to all permanent teaching and non-teaching staff members.
6. As per Government norms 'Anukampa-Scheme' is implemented for class III and IV non-teaching Staff.
7. Extended maternity leave and permission to leave early (2 hrs.) for ladies staff members whose children are below one year is given.
8. Uniforms are given to class IV employees.
9. Advance payment is given to staff if required.
10. Discount in tuition fees is given to wards of the staff studying in the school or college of Gokhale Education Society.
11. Staff above forty years of age is covered under 'Well Women's Clinic' for yearly health check-up.
12. Provision of EPF is made for staff.
13. FIP facility is made available for higher studies to the staff members.
14. Funds from 'Staff Welfare Academy' are utilized for welfare of Teaching and Non-teaching staff for activities like offering gifts to members for special occasions, refreshments, lunches, Diwali gifts, daily tea, etc.
15. Gymnasium facility is provided to staff.
16. Newly recruited staff gets orientation to get acclimatized to the work culture of the institute, its processes and protocols to feel the ease while working.
17. Recreational activities such as annual sports for teachers, guidance on Yoga, Meditation, Rekie and Monsoon Staff picnic, etc. are organized.
18. Under motivational schemes 'Best Teacher' and 'Best Non-teaching Staff' awards are given every year to staff members.
19. Due recognition is given to outstanding work and achievements by way of displaying the same with photographs on notice board, felicitations, awards, appreciation letters and merit certification.
20. Easy accessibility to the Principal and Vice-principal offices.
21. Salaries are regularly paid.
22. Bank and Post office facility in the campus.
23. Parking facility available for staff.
24. Aqua guards and coolers for drinking water and air conditioned halls.
25. Indian/western toilet facilities available with wending

machine.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Performance Appraisal for teaching staff :

As per UGC notification 30th June, 2010 approved by Govt. of Maharashtra State vide GR dated15th Feb. 2011 College has Performance based Appraisal System. This forms includes:

Part A: General Information:

Part B : Academic Performance Indicators which includes:

Category I: Teaching, Learning and Evaluation related activities.

Category II: Co-Curricular, Extension, Professional Development related activities.

Category III: Research, Publications and Academic Contributions

Part C: Other relevant information:

The information given in above form captures multiple activities of the staff. Performance Based Appraisal System (PBAS) forms are filled by each staff member which is a detailed record of teaching-learning activity, co- curricular and extra-curricular involvement and research related work of the teacher. PBAS are verified by concerned HOD's and submitted to IQAC Coordinator. After verification by IQAC members they are submitted to the Principal. This information is used for confidential reports.

Performance Appraisal System of the Non-Teaching Staff

Annual assessment for performance based appraisal system for teaching and non-teaching staff is adopted as per guidelines by Govt. of Maharashtra State. Hence it is ensured that information on multiple activities is captured and this includes Part 2 to 5.

Part 2 - General instructions

Part 3 – Self evaluation

Part 4 – General Evaluation

Part 5 – Remarks of the reviewing officer

These are used for confidential reports of the staff.

For teaching and non-teaching staff confidential reports are filled by the head of the institution and the remarks are shown to the staff towards the end of the academic year for the purpose of performance appraisal and performance improvement by staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1FhswVQsqnwxh6H85xeQEdH18wKDHgkRQ/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

-Internal Audits

Internal financial audits are conducted by an auditing agency appointed by Gokhale Education Society at the end of every financial year. Audit Objections are rectified during the conduct of audit itself and it is seen that the same are taken care in future so the same objections do not occur in next audits.

-External Audits

- **External financial audits regarding the salary grants provided for Grant in Aid Salary is conducted by the office of Joint Director of Higher Education, Pune Region, Pune.**
- **External audit by the office of the Principal Accountant General (Audit I) ofGovernment of Maharashtra, Maharashtra.**
- **Audits related to scholarships and free-ships are conducted by the government at the given intervals.**
- **Audit Objections are rectified during the conduct of audit itself and it is seen that the same are taken care in future so the same objections do not occur in next audits.**

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/16-U98nSjZgeVMVZCqwq4M5YwdqlJwJ5P/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy for Resource mobilization:

1. The Institution has well established policy and procedures for planning and allocation of financial resources for its optimal utilization.
2. The financial resources are raised through self-financing courses, contributions from past students, sponsorships, advertisements for students' magazines, etc.
3. Funds generated are utilized for the development of physical, academic and support facilities.
4. The financial statements of the college are subjected to regular audits.
5. Budget for next year is prepared in January / February before the start of financial year. HOD submits their requirements to Principal, this includes teaching-learning material, equipment, etc. Office superitendant submits the requirement of stationery, printing, etc. In this way requirement of each section is taken into consideration.
6. The Principal reviews these requirements and budget is prepared which is submitted to management for approval.
7. When College receives any grants for General Development, Capital Assets and for seminars & conferences, they are utilized strictly as per rules and audited statements with utilization certificate are submitted.
8. The payment of salary to staff is made from the grants received from Government. Salary grant received is fully utilized.
9. Vigilance of the higher authorities of the College ensures that financially recourses are used diligently.

10. The parent body 'G.E. Society' gives financial assistance for infrastructure development.
11. Institution adopts and promotes 'reuse, recycle and reduce' policy of using its resources. The institution donates its old computers to schools in the campus.
12. The collection of fees of students is made at the time of admission. The fees charged are as per University rules.
13. College has started Non Grant & Self-financing Practical and skill oriented courses having potential for self-employment and entrepreneurship development, job creation, etc.
14. These courses are started for horizontal mobility and wholesome development of students.
15. Our parent body issues certificate after successful completion of the course.

Optimal utilization of resources:

1. The institution works in two shifts (morning and evening) to optimally utilize the infrastructure.
2. On Sundays and holidays the college hosts various competitive examinations held by Government bodies, banks and such other public organizations.
3. Institution also provides its infrastructure and ICT facility for conducting training programmes.
4. The college encourages various NGO's such as Dadar Matuanga Cultural Centre, Pawar Tabla Academy, I-gain Competitions, etc. to conduct their programmes and competitions in college auditorium.
5. Laboratories, Computer Labs, Seminar Halls are utilized to its fullest capacity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, constituted as per norms of NAAC, conducts regular meetings to look into quality assurance processes. IQAC monitors continual improvement in quality management systems fulfilling

stakeholders' satisfaction and achieving better results which have contributed to institutionalizing the quality assurance process. The college has formulated a quality policy and the objectives of the college are well defined.

IQAC's contribution in institutionalizing the quality assurance strategies and processes:

1. IQAC sets quality benchmarks for academic and administrative activities for quality sustenance and quality assurance.
2. IQAC strives to improve the scholastic and non-scholastic processes of the institution.
3. IQAC endeavors to create appropriate ICT based and other physical infrastructure.
4. IQAC promotes the culture of excellence and imbibes in the advanced learners the pursuit of distinction by giving them all-round exposure.
5. Conduct of remedial teaching for slow learners is initiated and systematized by IQAC.
6. IQAC strives to organize need based training programmes for advancing skills of teachers to maintain good academic performance of the learners.
7. IQAC ensures that Calibration is done for all necessary equipment like fire-hydration system, solar system, LED electrification and laboratory equipment.
8. IQAC encourages positive and strong bonding between staff and students by creating complete involvement and healthy interaction between all stake holders.
9. Institute focuses on creating conducive environment to promote innovative practices in teaching-learning and research.
10. IQAC supports all the committees to organize innovative programmes to add the element of originality and inventiveness and encourage student participation.
11. IQAC guides and conducts the CAS process for teaching staff to promote their appraisal by the university and the government.

Quality Control Cell (QCC):

QCC was established in the institution to monitor quality in teaching learning process, co-curricular and extra-curricular activities, examinations, administration, administrative activities, etc.

QCC with help of IQAC formulates various formats on the basis of quality parameters decided by IQAC. Till date 89 quality formats

have been prepared by the QCC which promotes standardization of records for quality improvement. These standardized formats helps each department to maintain the quality procedures to ensure smooth functioning of all activities. This way QCC helps to foster quality enhancement.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ds_xH3hz-1C5no3CpxsYG6ea9OfpHTed/view
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, administration and methodologies of operations and learning outcomes at periodic intervals through IQAC. As an illustration of the IQAC initiated review processes, two examples are given below.

Setting of Quality Benchmarks:

In the term opening meeting every year, IQAC sets and approves the academic and administrative benchmarks for strengthening the teaching-learning process in the institution.

I-Academic benchmarks include the following:

1. **Overall result of students,**
2. **Organization of State, National and International educational forums.**
3. **Participation of staff in seminars, and conferences at various levels.**
4. **Organization of study tours, educational and field visits for staff and students.**
5. **Organizing scholastic and non-scholastic events for overall development of students.**
6. **Quality Research publications and projects by teachers.**
7. **Development of linkages though MOU's, etc.**

II- Administrative benchmarks include:

1. Deadlines and frequencies of the procedures and processes concerning admissions, examinations, bureaucratic compliances, meetings, recruitment, audits, sanctions, submissions, etc.
2. Meticulous planning and execution is done by all the departments, committees and the administrative set-up to meet the benchmarks set by the IQAC.
3. The IQAC takes review of fulfillment of these benchmarks and communicates the same to the Principal.
4. The benchmarks provide guidelines to facilitate smooth functioning of the teaching learning activity in the institution. This is reflected in the overall development of students in the academic domain as well as co-curricular and extra-curricular activities.
5. Our students excel in scholastic as well as non-scholastic domains and bring prizes at the university level every year.

ICT enabled Teaching-Learning Process:

IQAC suggested enhancement of the ICT facility to advance the teaching-learning process during the pandemic situation to meet the changing needs of online education. Taking cognizance of the same, the institution has increased ICT facilities to create ease of working. While facing the challenges of online mode of education teachers are helping to minimize technological challenges reported by students that occurred at their end.

Institution has strengthen the following ICT infrastructure:

1. Wi-Fi facility in the campus,
2. Free internet facility for students,
3. Provision of sufficient computers in computer laboratory,
4. LCD projectors and white boards in laboratories,
5. ICT facilities in Seminar Halls,
6. Digital class rooms with K-yan computers,
7. Additional LAN facility in every classroom for teachers to conduct online lectures.

These changes created a positive impact on the teaching-learning process by making it more effective as well as participatory. As part of this initiative the IQAC also helped in organized the following activities:

Activity

Date

Target Group

Short term training on 'MOOC Development'.

5th to 14th July 2020

Teaching Staff

'Different Features of Google'

26th May 2020

Office Staff

Online guidance and training for teachers on 'Creation, Use and Significance of Digital Signature' by Cyber Expert.

13th Feb. 2021

Teaching Staff

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.smrkwomenscollege.org/iqac-final-report-2020-21/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Facilities for students

Description Safety and Security

1. **Appointed Female Security Guards along with Male Bouncers. College is under CCTV surveillance.**
2. **Entry register is maintained at the entrance of the college.**
3. **I-Cards are checked at the entrance and random checking is done by discipline committee.**
4. **Health Care Unit organizes Health Check Up Camp every year.**

Counselling

Counselling services are provided by college free of charge ever since Aug. 2008 under the banner of 'Student Counselling Cell'. So far more than300 students have taken advantage of this Counselling service.

Common Room

1. **College has provided a ladies room for students.**
2. **Sanitary pad wending machine is installed in the toilet block.**

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1u6ToKW5GadG OAGWeYLWa-wFslZ_UAo07/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management on Campus

College implements 'Zero Waste Campus' model as follows:

1. Solid Waste Management:

I) Recycling of biodegradable waste is carried out as follows :

- **Collection of biodegradable waste such as dried leaves in the college campus, food waste generated in the food science laboratories is done manually by using dust bins.**
- **Collected waste is dumped in the Vermi-compost pit having capacity 50kg bio-waste per day. Regular watering is done to keep waste moist.**
- **Earthworm culture is deposited in the pit & slurry of cow dung is poured on the solid waste to enhance the rate of manure production.**

- Approximately, after 45 days manure is ready, which is further used as a bio-fertilizer for the plants in the college campus.

II) Non-Biodegradable Waste :

- Collection of waste is done manually by using dust-bins.
- Waste is disposed through dumping it in a separate pit. Which is then taken away by private contractor.
- Paper waste generated by the institute is sent for recycling every year during vacations.

1. Liquid Waste Management:

- Liquid waste is disposed through sewage system through a septic tank which is an underground chamber made of concrete and plastic. Overflow however is connected to corporation's sewage pipelines.

1. E-Waste Management

- The Major E-Waste such as out of use instruments/equipment's printers, electronic gadgets, kits are written off and sold. Old computers are donated to needy persons or schools in the vicinity.
- All the miscellaneous E-waste such as CD's, DVD's, batteries, bulbs, PCB's and electronic items are collected from every department and office and delivered for safe disposal.
- To minimize E-Waste, the college has made a contract with the 'Computer

Maintenance Service Providers' where by repairs and updating of devices is encouraged rather than creating E-Waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

12-07-2024 10:42:44

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The prime focus of our college is on imbibing relevant behavioural traits and attitudes to enable students to be successful in every walk of life. We are gradually taking on the massive responsibility of being forerunners in every field and striving hard to achieve our mission. The college has achieved great heights of excellence in

scholastic and non-scholastic domains.

College promotes a value based learning environment which nurtures ethical, spiritual and national values among students and staff. Together the staff and the student celebrate commemorative days and cultural events to sow the seeds of social harmony and create the feeling of oneness. The college organize celebrations on Yoga day, teacher's day, Women's day, Green Oath, Ganesh Festival, tree plantation, orientation and farewell programs, Issue based rallies, Sanvidhan Diwas, Republic Day, Wachann prerana din, Gandhi Jayanti, Lokmanyatilak Jayanti, etc. The guidance received on these occasions gives positive motivation to create the sense of social responsibility, communal harmony, respect for national heroes and national integration and subtly imbibe the values of inclusiveness. Besides the academic and cultural activities, the college has developed and maintained supportive infrastructures for a variety of sports and health related activities to promote physical development of the students.

Being a women's college, the college tries to provide guidance about health issues, sex education, legal awareness, personality development, counselling service, etc. to boost morale and confidence of our students and prepare them to face the cultural, regional, linguistic, communal, socio-economic, and other diversities more positively with tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Plastic Free Campus Oath - This activity was conducted by Nature Club and Function Activity on 23rd and 29th August 2020 during 12 noon to 1 p.m. 90 students participated in this activity. It was decided that with the joint efforts of students and teachers college campus will be made plastic free.

1. On 13th January 2021 Harit Shapath (Oath Programme) was given to students. Government of Maharashtra celebrated 'Mazi

Vasundhara Abhiyan' during 1st January to 15th January 2021.Under this programme Nature club organized e-pledge programme. First Year B.A., B. Com. B. H. Sc. students and 12th students from all faculties participated in this activity. Teachers gave an e-pledge to students.

1. **Participation of students in creating awareness about Organ Donation as a part of 31st Road Safety Week celebrated by Regional Traffic Office-2020**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1BroPbgiTGI2MmAiStlbD8s2VLkORjnfU/view?usp=sharing
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College makes it a point to celebrate National And International commemorative days, events and festivals. The list is as below:

- **International Yoga Day**

- **Rajarshi Shahu Maharaj Jayanti**
- **Gurupoornima**
- **World Population Day**
- **Tree Plantation**
- **Raksha Bandhan celebration at Remand Home**
- **Ganesh Utsav**
- **Blood Donation Camp**
- **World Tourism Day**
- **Shramdaan on Gandhi Jayanti & Republic Day**
- **AIDs Awareness Rally**
- **Savitribai Phule Jayanti**
- **NSS Residential Winter Camp**
- **Swami Vivekanand Jayanti**
- **Jijamata Jayanti**
- **Netaji Subhash Chandra Bose Jayanti**
- **World Tourism Day**
- **Environment Day**
- **Anti-ragging Oath**
- **World Population Day**
- **Cleanliness Oath**
- **Abul Kalam Azad's Birth Anniversary**
- **Constitutional Day**
- **Sadbhavana Diwas**
- **Republic Day Flag Hoisting and Shramadaan**
- **World Water Day Celebration**
- **Disaster Management**
- **Traffic Safety Week**
- **Waste Management**
- **Women's Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE – ONE:

Gems of Economics:

PRACTICE – TWO:

Lecture Series for Staff Welfare

File Description	Documents
Best practices in the Institutional website	https://www.smrkwomenscollege.org/best-practice-2020-21/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Virtual Short Term Staff Training Workshop on 'MOOC Development'-

During the pandemic, teachers used the basic technologies such as videos, audios, tests, and online platforms for online teaching process.

Development of MOOCs (Massive Online Open Courses) could be the next step in online and hybrid teaching-learning. Considering the aspects of affordability, accessibility and flexibility offered by MOOCs, the Universities are also advancing MOOC learning platforms.

Being proactive, the IQAC in collaboration with the Research Cell organized a virtual Two-Weeks Training Workshop for teaching staff on 'MOOC Development' from 5th to

14th July 2021. The pre-preparation Sessions were conducted from 28th June to 2nd July 2021. 31 staff members participated in this

programme. Dr. Manoj Killedar-

Former Director, School of Science and Technology, YCM Open University, Nashik was the Resource Person who has developed more than 40 MOOCs successfully.

The entire staff training programme was a vibrant experience. This Virtual

Short-Term Staff Training Programme gave them an opportunity to change the sides and become students to explore the exuberance of online teaching platforms.

The Virtual Short-Term Staff Training Programme on 'MOOC Development' was successfully completed and it gave teachers a hands on training in developing micro-MOOCs using MOODLE site.

Link of Report on Wesite:https://smrkwomenscollege.org/institutional-distinctiveness-2020-21/

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

FUTURE PLANS FOR ACADEMIC YEAR 2020-21

I - ACADEMIC and ADMINISTRATIVE:

1. ISO 9001:2015 Academic and Administrative audit to be conducted by ISO Committee.
2. State level Workshop on Handling Special Children during Pandemic COVID' in collaboration with various schools - HD Department.
3. 'Rangsparsh Exhibition' -Art and Painting Department
4. Celebration of 'Nutrition Week' and 'Breast Feeding Week'- ND Department
5. Inter Collegiate Research Paper Presentation Competition-

Research Cell

6. Interdisciplinary National Workshop on 'Creative Arts'- TSAD Department
7. Guidance for students and parents – HAN (Home Science Association of Nashik)
8. Workshop on 'Creative Dramatics' for skill building of students- HD Department
9. Field Work Under subject 'Community Development Programme'- HD Department
10. 'Hindi Pakhwada'- Hindi Department
11. 'ICT Needs based workshop' for office staff- IQAC and Computer Department
12. 'Bal Anand Mahostav (Mela)'- HD Department
13. 'Marathi Pandharwada' celebration by Marathi Dept.
14. 'Marathi Bhasha Pandharwada'- Marathi Department
15. National Seminar organized by Hindi Dept. on the occasion of Hindi Day Celebration.
16. 'Commerce Week' -Commerce Faculty
17. 'Study Tour' -BVA Department
18. Workshop on '3 D max' for TY RM students
19. Nursery Participation of students by HD students
20. Industrial visit by Commerce and Management students.
21. International Seminar- IQAC and Home Science Faculty
22. Educational Visits of Students by various Departments.
23. Remedial Teaching for weak learners by various Departments.
24. Internships for Students.
25. World Tourism Day 'Virtual two-days lecture series' by T.T. Dept. & MCVC T.T.
26. Guidance on '??????? ???????? ??????? ????' by Sociology Dept.
27. Encourage Staff & Students in their research activities.
28. Preparation of 'Best out of Waste' activity by TSAD Dept.
29. Workshop on Pre and Post marital Counseling by HD dept.
30. Guest Lecture on Victimization of Young Women – Internal Complaint Committee.
31. Workshop on 'Career Opportunities' organized by Commerce and Accountancy Dept. and CGPC.
32. Motivate P.G. students to write project reports.
33. Workshop on 'Research Methodology' for PG students by Research Cell.
34. Workshop on 'Presentation of Khyal' by Music Dept.
35. Workshop for Students on 'Sex Education and Virginity' in collaboration with 'Health Care Unit', 'NSS' and 'Internal Complaints Committee'.
36. Virtual workshop on 'Soft Skill Development' by CGPC
37. Virtual National Level Design Competition on 'Work Space Design' - RM dept.

38. Mock Interview for Commerce students by English Dept.
39. Workshop on 'Management of Centers' by HD Dept.
40. National level online Quiz on environment on the occasion of World Environment Day by Nature Club
41. "Perception Week" in collaboration with Student Centric Associations (Health Care Unit, Nature Club, Internal Complaints' Committee,Student Counselling Cell,SAVITRI-Competitive Examination Cell)
42. Workshop on "Carbohydrate counting/ Anthropometric measurements" by ND Dept.
43. Publication of:-
    1. -'Shatarupa' college magazine.
    2. -'Impressions' Research Cell compilation.
    3. - Publications by staff, if any

II - CO-CURRICULAR and EXTRA-CURRICULAR

1. 'Inter-institutional workshop for Advance learners'- IQAC
2. Training Programmes for Staff- IQAC
3. 'Sir. Dr. M. S. Gosavi Sangeet Mahostav' – Music Dept.
4. 'Ganpati Festival Competitions' - Students' Council
5. 'SRUJAN': An Educational Exhibition to orient Xth and XIIth Std. students and Nashikites about courses offered by college exclusively for girls- All Departments of Senior, Junior and MCVC
6. 'Panel Discussion of Entrepreneurs' -EDC and Incubation Centre
7. 'Annual Social Gathering'- Students' Council
8. 'Confluence: A Sangam- Alumni Meet' & 'Parents Meet' during Annual Social Gathering of the college-Alumni Association and Parents Association
9. Outreach Extension Programme and academic activities as per Memorandum of Understanding (MoU)
10. Formation of MoU's
11. Industrial Visit by TSAD Dept.
12. Encourage students to participate in Student Centric Associations such as Commerce and Economics Association, Kala Mandal, Nature Club & in Home Science Association of Nashik.
13. Virtual Workshop for Alumni on 'Managing Home and Career' in collaboration with 'Alumni Association' by IQAC.
14. Motivate students to run wall paper magazines & write in college publications.
15. Audio Training for Support Staff by IQAC
16. Tree Plantation by Nature Club
17. Guidance Workshop on 'Body Image and Gender Identity' by IQAC and Health Care Unit

18. 'Information Literacy Programme' on the occasion of Library Day.
19. Interaction with Successful Entrepreneurs by Entrepreneurship Development Cell and Incubation Centre.
20. Workshop on "Pot Painting" by Arts Association
21. Induction Programme (Digital Connectivity and digital access to library) for F.Y. and S.Y. students of all faculties by Library.
22. Workshop on 'Self Grooming' by Scholar's Club.
23. Staff training workshop on 'How to Prepare Educational Videos/ Films' by IQAC
24. International Women's Day celebration- by NSS
25. Virtual Two days Workshop on, 'Online business Opportunities' by Incubation Center and Entrepreneurial Cell

III - SPORTS:

1. Library and Sports Orientation for students.
2. Sports Council Elections- Sports Department.
3. Participation in Inter-collegiate Tournaments-Sports Department.
4. Summer Camp- Sports Department.
5. 'Annual Sports Meet' by Department of Physical Education.
6. Celebration of International Yoga Day.

IV. Others:

- Infra-structure development and renovation of college.
- Augment Computer and Internet Facility.
- Provide 100 hours computer training programme to our students in order to gain 100% computer literacy at exit point.