
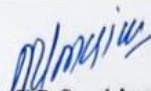
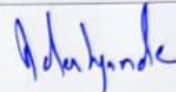


Gokhale Education Society's
SMRK-BK-AK Mahila Mahavidyalaya, Nashik.

EVENT REPORT

Name of the Programme	Training workshop for office staff
Day and Date	Friday, 25 th August 2023
Organising Committee/Department (Mention Collaborating Agency)	Internal Quality Assurance Cell (IQAC) in collaboration with Computer Department
Time	2 p.m.
Topic /Theme	"Advanced Excel with formulae used for database"
Resource Person	Mr. Rahul Mandlik, R. H. Sapat College of Engineering , Nashik
No. of staff attended the Programme	13 office staff
Brief Summary	<p>The Internal Quality Assurance Cell (IQAC) in collaboration with Department of Computer organized a Training Workshop on "Advanced Excel with formulae used for Database" for all administrative Office Staff of the College. The Guest lecture held on, 25th August 2023 in presence of 13 office staff members.</p> <p>The resource person was Mr. Rahul Mandlik, R. H. Sapat College of Engineering, Nashik. The lecture was started with Introductory speech by Dr. Nitin Songirkar, Co-ordinator of IQAC. Mr. Rahul Mandlik addressed the Audience. His speech was followed by Introduction of the Subject Advanced Excel and the practical on Excel Formulae software. Office staff members had some queries and Sir practically guide them on how to resolve the queries. He covered the following topics:</p> <ul style="list-style-type: none">• If• DATE• Array• COUNT• AVERAGE• SUMIF• TRIM• LEFT, MID and RIGHT• VLOOKUP

	<ul style="list-style-type: none"> • RANDOMIZE • Filter • Visualization of data in charts • Automatic and Manual calculations options • Index Match • XNPV and XIRR <p>The preparation of Guest lecture is done under the guidance of Hon. Prin. Dr. Mrs. Deepti Deshpande, Principal of our college. The guest lecture concluded with vote of thanks offered by Mrs. Manisha Joshi, Head-Computer Department.</p>
Signature of the Committee In-charge/ HOD	<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  Mrs. M. P. Joshi Head, Computer Department </div> <div style="text-align: center;">  Dr. N.B. Songirkar IQAC Co-ordinator </div> <div style="text-align: center;">  Dr. Mrs. D.P. Deshpande Principal </div> </div>
(Attach Photograph)	Training Workshop on <u>“Advanced Excel with formulae used for Database”</u>
